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ABSTRACT

This handbook represents the cooperative efforts of all public and private institutions of higher education in Montana. It is distributed each year by the Office of the Commissioner of Higher Education. The purpose in compiling and distributing the handbook is to inform high school counselors and students of the admission requirements, academic policies, financial aid, student costs, housing, and academic programs available at the 12 institutions of higher education in Montana. The book includes a glossary of terms used in describing college admissions criteria and placement. (Author/PC)

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COUNSELOR and STUDENT HANDBOOK

U.S. DEPARTMENT OF HEALTH
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

for HIGHER EDUCATION IN MONTANA

CG 009 591

This handbook represents the cooperative efforts of all public and private institutions of higher education in Montana. It is distributed each year by the Office of the Commissioner of Higher Education.

Our purpose in compiling and distributing the handbook is to inform high school counselors and students of the admission requirements, academic policies, financial aid, student costs, housing, and academic programs available at the twelve institutions of higher education in Montana.

We would appreciate receiving any recommendations you may have so that we may continue to improve the contents of the handbook and the benefits it provides to its users.

LAWRENCE K. PETTIT
Commissioner of Higher Education

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Aids to Selecting a College*

Choosing a college is easier for some people than for others. Perhaps you already know just what school you want to enter. In this case, your concern is being admitted to the college of your choice. However, you may be one of the many students who has not decided what kind of college you want to enter. If so, you will need to consider many factors before you decide what school best fits your needs. The place to begin is with yourself - what abilities would you like to develop further? What interests do you hope to pursue? What do you expect from a college education? What financial resources can you and your family allot to your education?

Once you have begun to answer these questions, you will need to examine the different characteristics of colleges and universities. A list of some of the more important characteristics is provided below.

1. Where is the college located?
2. What is the size of the institution?
3. Is it a private or a public institution?
4. Is the college affiliated with a particular religious denomination?
5. Is it co-educational?
6. In general, how are the college's facilities - laboratories, dormitories, libraries, buildings and grounds?
7. Are summer sessions available?
8. What are the fees, tuition, room, board, special costs?
9. What is the availability of financial aid - scholarships, grants-in-aid, work opportunities?
10. Are the admission requirements permissive or demanding?
11. Are entrance examinations required?
12. What is the typical size of an entering freshman class?
13. Does the college place any restrictions on out-of-state students?
14. Are transfer credits from this institution generally acceptable?
15. What courses are required
    A) for all entering freshmen
    B) for a degree
    C) in the department in which you are interested?
16. How adequate are the instructional facilities for the department in which you intend to major?
17. Does the school offer any distinctive educational programs or activities?
18. Does the institution have a graduate or professional school?
19. Are R.O.T.C. units available? Are they required?
20. What kind of athletic program does the institution have?

From this list, select the college characteristics which are most important to you in choosing a school. Make a list of the characteristics you have selected, but keep the list as simple and short as possible. Define your requirements in each area. For example:

Costs - No more than $1,500 per year
Program - Strong pre-engineering program
Location - Within commuting distance
Size - Between 1,500 and 2,000 students, etc.

You can now compare each college in turn against the characteristics you consider important. As you work through the process of choosing a college, keep in mind that careful and early planning, self-knowledge and a knowledge of the educational opportunities available can simplify your task. Remember too that your parents, your school counselors and the college representatives who visit your school can also provide you with valuable assistance in choosing the college that is right for you.

* Students interested in pursuing vocational-technical courses should contact the Office of Superintendent of Public Instruction for a copy of the brochure entitled "Montana Post-Secondary Vocational-Technical Education." For a detailed description of the programs listed in that brochure, see your high school counselor's copy of the Directory of Montana Post-Secondary Vocational-Technical Education issued by the Office of the Superintendent of Public Instruction.

Higher Education in Montana

Students who are thinking of attending an institution of higher education in Montana should be aware of the wide range of institutions from which they may choose. In general, there are two kinds of institutions of higher education in the State of Montana:
1) Publicly-supported institutions which include the state universities, four-year colleges, and two-year junior colleges and
2) Church-related colleges founded and supported by religious denominations.

UNIVERSITIES

A university is composed of several divisions which are usually referred to as schools or colleges. These divisions are governed by one administration which makes general policies and regulations for the entire institution. Each college within the university usually has its own academic requirements.

In addition to the broad undergraduate programs offered by the schools or colleges of a university, graduate and professional schools are included in the university structure and provide emphasis or knowledge and skills appropriate to the particular specialities concerned. Each graduate or professional school, in conjunction with the appropriate department, determines its own admission requirements.

FOUR-YEAR INSTITUTIONS

Most institutions of higher education in Montana are four-year colleges which emphasize undergraduate education. Some of these colleges prepare their students for certain professions in the arts and sciences in addition to offering technical training programs. Among the oldest of these schools are teachers' colleges.

Although most of these institutions began as two-year schools for the preparation of teachers, all are now four-year colleges. The trend today is to drop the word "teachers" from the school's title and to convert the college to a liberal arts institution, even though the major emphasis remains the preparation of teachers.

Liberal arts colleges are co-educational and may be either public or private institutions. The costs vary from minimum fees plus board and room at some of the state colleges to more than $2,000 a year at private institutions.

TWO-YEAR INSTITUTIONS

A relatively new and primarily American phenomenon in higher education is the two-year college. It is called by many names: the comprehensive college, the community college, the technical institute, and the junior college.

These institutions offer a variety of programs. Some offer general academic education for the student who plans to transfer to a four-year college. Others offer both academic subjects and technical training after which the student goes directly to a job. The junior or community college provides an opportunity for education beyond high school to many who would otherwise be denied this chance.

Testing

The chart below indicates which examination to take for a specific college or university in Montana and when to take the examination. The student should submit an application for the examination, take the examination on the scheduled date, and see that the results are sent to the institutions requiring such information.

The test code number(s) shown below under the appropriate ACT or SAT column indicate that this particular test is required or recommended by the institution shown immediately to the left of the number. Students should consult other sections of this Handbook for more specific information concerning the tests required by the institutions of their choice.

Name of Institution	ACT	SAT	Recommended Test Dates
Carroll College	2408	R4041	Prior to registration for initial enrollment; either accepted, ACT preferred
College of Great Falls	2410		Prefer no later than December of senior year; however, later scores will be accepted
Dawson College	2414		No preference
Eastern Montana College	2416		No preference
Flathead Valley Community College			No tests required

Name of Institution	ACT	SAT	Recommended Test Dates
Miles Community College	2412		During senior year
Montana College of Mineral Science and Technology	2418		Prefer no later than December of senior year; however, later scores will be accepted
Montana State University	2420	R4488	ACT or SAT required; prefer no later than December of senior year; however, later scores will be accepted
Northern Montana College	2424		Prior to registration for initial enrollment
Rocky Mountain College	2426		Prefer no later than December of senior year; however, later scores will be accepted
University of Montana	2422		Prefer no later than December of senior year; however, later scores will be accepted
Western Montana College	2428		Prefer no later than December of senior year; however, later scores will be accepted

Financial Assistance

PHILOSOPHY

Student financial aid programs are based on the principle that the student and his family are primarily responsibile for the student's education. Federal law supports this philosophy by requiring that student financial aid programs be made available only to the extent that a student and his family cannot reasonably be expected to finance the necessary educational costs. Therefore, in order to grant a college education to a maximum number of students, the majority of colleges have adopted the principle of "aid according to need" as the most equitable manner of distributing their funds.

NEED ANALYSIS

"Financial need" is the difference between the resources the student has available and the costs he can expect to incur as a student. The student's resources usually include contributions from his family's current income, their savings or other assets; the students own savings or pre-college and summer earnings; assistance from other relatives; and such other resources as social security and G.I. Bill benefits. These resources are totaled and deducted from the costs of attending the college chosen by the student. The school's financial aid officer will attempt to meet the remaining "financial need" by awarding a financial aid "package" which is favorable to the applicant.

In order for the financial aid officer to determine the amount of financial aid needed by a student, the Montana Application for Student Financial Aid must be completed. In addition, depending upon the particular student, an additional appropriate financial document is usually required. These forms are available from the student's high school counselor or from any of the college or university units.

FEDERAL PROGRAMS

Basic Educational Opportunity Grants

The Basic Educational Opportunity Grant Program is a new source of Federal student financial aid which was available to eligible students for the first time during the 1973-74 academic year. The purpose of the Basic Grant Program is to provide eligible students with a "floor" of financial aid to help defray the costs of postsecondary education. Student eligibility is primarily based on financial need determined on the basis of a formula developed by the Office of Education and reviewed by the Congress annually and is applied uniformly to all applicants. The result of applying this formula is called the student's eligibility index and is used solely for purposes of determining the amount of a student's Basic Grant award. It should be noted that

eligibility for Basic Grants is determined on the basis of financial need and that there is no scholastic determination made.

Who May Apply for a Basic Grant

During the 1974-75 academic year, an eligible student is one who:

1. Has demonstrated financial need as reflected by the application of the formula appropriate for that academic year;

2. Has begun his/her postsecondary education after April 1, 1973, unless this postsecondary education was remedial or preparatory in nature or was taken while the applicant was simultaneously enrolled in secondary school;

3. Is enrolled or will be enrolled on a full-time basis which is generally defined to be 12 credit hours per semester, trimester, or quarter or 24 clock hours per week; and,

4. Is enrolled in an eligible program offered by an eligible institution of postsecondary education.

Applications for federal aid programs for all of the institutions represented in this Handbook are available from high school counselors, institutional financial aid officers and public libraries.

Supplemental Educational Opportunity Grants

Supplemental Educational Opportunity Grants may be made available to a limited number of undergraduate students with exceptional financial need who require such grants to attend college.

Eligible students who are accepted for enrollment on at least a half-time basis or who are currently enrolled in good standing, may receive Supplemental Educational Opportunity Grants for each year of their higher education, although the maximum duration of the grant is typically 4 years. Some programs can extend eligibility into the fifth year. The amount of the grant cannot exceed more than one-half of the total financial aid given the student. To keep the grant, the student must accept other financial aid from the institution of an equal amount. This matching aid may come in the form of a loan, a grant, a scholarship, Work/Study employment or any combination thereof.

The amount of financial assistance a student may receive depends upon his need. As noted above, a student's financial need is determined by deducting his financial resources and those of his parents from the cost of attending the college of his choice according to established criteria.

College Work-Study

Those students who can demonstrate financial need and who need a job to help pay college expenses are potentially eligible for employment by their college under federally supported Work-Study Programs.

Students may work for the school itself or for an approved off-campus agency. On-campus jobs include work in dining halls, laboratories, offices libraries, and maintenance. Off-campus jobs are assigned in public or nonprofit organizations and include work in health, welfare, and recreation programs and in Community Action Programs.

To work under this program a student must be enrolled and be in good standing, or be accepted for enrollment as at least a half-time student, at a college which participates in the program. The student's eligibility depends upon his need for employment to defray college expenses, with preference given to applicants who can demonstrate the greatest financial need.

Guaranteed Loans

Under the Guaranteed Loan Program a student may borrow up to $2,500 per year from a bank or other participating financial institution.

Repayment of the principal and interest of 7% per year begins when the student has ceased his course of study.

The major objective of this program is to make loan insurance available to any college student who needs a loan to meet his college expenses.

National Direct Student Loans

High school graduates who have been accepted for enrollment by a college or university as well as college students who are enrolled in full-time or at least half-time courses, and who need financial help for educational expenses, are eligible for National Direct Student Loans.

The repayment period and the interest charges do not begin until 9 months after the student ends his studies. The loan bears interest at the rate of 3% per year. Repayment of the principal may be extended over a 10-year period, except that the institution may require a repayment of not less than $30 per month. The law establishing this program does provide a cancellation feature for certain types of public service such as teaching in a school "with a high enrollment of students from low income families," teaching handicapped children, being employed as a full-time staff member in a pre-school program (Headstart). The cancellation rate operates on a gradual scale: 15% for the first two years, 20% for the third and fourth years, and 30% for the fifth year. Another part of the law allows a member of the Armed Forces of the United States to cancel part of his loan through service that qualifies for special pay (combat pay).

Student Fee Deferment Policy

Fees and Board and Room charges are due on or before the date of registration. However, the Board of Regents has established a uniform student fee deferment plan which allows the student to pay one-third of the total fee at the time of enrollment, one-third of the fee 30 days after enrollment and the balance within 60 days of enrollment.

G.I. Bill

Any veteran of the Army, Navy, Marine Corps, Air Force, or Coast Guard who has served on active duty for at least 180 days and who has been honorably discharged from the service, is eligible to receive benefits under this Act. For up to 36 months, eligible veterans may receive one month of benefits for each month of active service. Veterans attending college full time will be eligible for $220 a month with no dependents, $261 with one dependent, and $298 a month with two dependents plus $18 per month for each additional dependent. Students who would otherwise be unable to finance a college education may choose to serve in some branch of the military service in order to become eligible for G.I. Bill benefits. In addition to these better known programs, there are also available programs for children of Army and Navy personnel, programs for men and women in the military service, a program of the Air Force Aid Society, a program for Submarine Veterans of W.W. II, and numerous other veterans' benefits.

Social Security (Benefits to Students)

Until recently, Social Security benefits granted to dependent children ceased when the student reached the age of 18. The Social Security Act has now been amended so that students who continue their education on a full-time basis remain eligible for these benefits up to the age of 22. Students attending any accredited, non-profit school, college, or university are eligible. Benefits under this program vary, but the resources represented through this opportunity constitute more funds than are presently available in scholarships at all colleges and universities in the United States. An individua may learn of the benefits to which he is entitled by contacting his local Social Security Office.

Specific information requests should be made direcly to the Financial Aid Officer of each institution.

CARROLL COLLEGE

Helena, Montana 59601
Francis J. Kerins, President
John Maloney, Director of Admissions

ACCREDITATION

The largest independent college in Montana, Carroll College is fully accredited by the Northwest Association of Secondary and Higher Schools. Each of the college's professional programs is approved by the appropriate national accrediting agency. Enrollment in the Fall, 1973 was 1,100 (575 men, 525 women), from 30 states and nine countries.

Carroll is one of the "top Ten" among 36 independent colleges in the six Northwestern states and an acknowledged leader in innovative and high-quality educational programs. The ten have a selectivity rating of 4 or above in the American Council on Education's 1971 study, "Predicting Academic Performance in College."

A Catholic college attended by men and women of all races and creeds, Carroll stresses the whole man concept of education, focusing on a broad liberal arts foundation oriented toward career preparation and value formation. Faculty are selected for their interest and effectiveness in teaching and counseling.

ADMISSION REQUIREMENTS
(Telephone: 442-3450, Ext. 286, area code 406)

Regular Admission: Graduation from an accredited high school with at least 15 units. Satisfactory performance on either the ACT or SAT test (ACT preferred).

Early Entrance: After three years high school in exceptional circumstances.

Advanced Standing: Honorable dismissal from previous college or university with an average of C (2.00) or higher.

Special: Mature students may be admitted on the basis of scores of 45 or higher on the GED test or on a non-degree Continuing Education basis.

Rolling Plan: Notification within two weeks of receipt of application, $10 fee, transcript, and test scores.

ACADEMIC PROGRAMS

Four-year Degree Programs (B.A. and B.S.): Accounting, Biology, Business Administration, Classical Languages, Communication Arts (Speech or

Theater Arts), Dental Hygiene, Economics, Education (Elementary, Secondary, Special or Early Childhood), Engineering, English, Finance, French, History, Mathematics, Medical Record Administration, Medical Technology, Nursing, Philosophy, Political Science, Psychology, Sociology, Social Work, Spanish.

Two-Year Associate Degree Programs: Accounting, Art, Chemistry, Communication Arts, Criminal Justice, English, Human Services, Mathematics, Paraprofessional Education.

Minors and Special Programs: Art, Chemistry, Communication Science, Cooperative Education, Foreign Study, German, Honors Program, Integrated Humanities, Latin, Music, Physical Education, Physics, Theology. Preprofessional programs in Dentistry, Law, Medicine, Optometry, Pharmacy, Veterinary Medicine.

Area of Concentration: All students must select, normally by the end of the sophomore year, either a major (listed above) or an area of concentration. The Area of Concentration (in fields such as American Studies, Religious Studies, Music Education) is a program tailored to individual student needs and interests with the cooperation and approval of a sponsoring department and the Academic Dean.

Pass/Fail Grades: Students may undertake one course per sememster in the final two years on a pass/fail basis -- enabling him to enter unfamiliar areas of study without the potential of lowering his grade point average.

Advanced Placement: Carroll College grants equivalent college credit on the basis of scores of 3, 4 and 5 on the CEEB Advanced Placement Tests.

Credit by Examination: Students have the privilege of obtaining challenge credit by examination after completion of 15 hours of study at Carroll.

Independent Study: Most departments of the college grant credit for independent study work completed on topics assigned by the department and approved by the Academic Dean.

Practicums/Cooperative Education: Many departments offer practicums, internships, or cooperative educational opportunities providing the student on-the-job experience to augment his classroom study. Under the cooperative program, the work periods are full-time and full-pay, alternating with periods of full-time study.

Continuing Education: This program makes educational opportunities available to the adult community both day and evening on a reduced tuition basis, and includes regular courses, workships, conferences and special programs.

FINANCIAL AID

(Telephone: 442-3450, Extension 227, area code 406)

More than 50 per cent of Carroll freshmen receive financial aid (in the average amount of $1,274 in 1973-74). Assistance includes freshman honor scholarships, worthy student grants, basic educational opportunity grants, national direct student loans, nursing scholarships and loans, and other loan, work-study and employment opportunities.

Students may apply for financial assistance at any time. The application will be processed as soon as he or she has been granted admission to Carroll.

Application Procedure: The Parent's Confidential Statement and a Montana Application for Student Financial Aid must be submitted (The PCS by March 1, the MASFA by April 1). Students fully and legally independent of their parents should submit the Independent Financial Statement. Notification of awards begins June 1.

Freshman Honor Scholarships: Full tuition and partial tuition grants are awarded to high school seniors and graduates who have not previously attended college. The student must have a "B" average and rank in the upper one-third of his high school class. Application must be made to the Chairman, Scholarship Committee, by March 1. Strong academic potential should be evidenced by ACT or SAT scores. Applicants with financial need should submit a Parent's Confidential Statement before February 15. Notification will be given in early April.

FINANCIAL INFORMATION

Tuition	$ 650.00 per semester
Double Room	150.00 per semester
Board	360.00 per semester
Required Fees (publications, athletic activities, Library)	72.00 per semester
	$1,232.00 per semester

No additional fee is charged for non-residents of Montana.

STUDENT LIFE

Carroll's key goal is to help each student identify and attain his personal career and value goals for life, including development of intellectual, moral and physical abilities and a capacity for joyous living and service to others.

Fellow students (from a wide range of income brackets, personality patterns, and religious and political backgrounds) and professional counselors are key elements in the educational life at Carroll. Carroll is a Catholic college, attended by students of all races and creeds.

The Associated Students coordinate a wide range of activities including service clubs, seminars, visiting scholar lectures and big name entertainment. Students serve on most major committees of the college.

Intercollegiate and intramural athletics include football, basketball and most minor sports. Other activities include swimming, handball, gymnastics (in a new Physical Education Center) skiing, bowling, boating, camping, and a wide range of social and cultural programs.

Students from outside the city of Helena live in one of four residence halls on campus unless permission has been granted to live with relatives.

For further information on housing or student life, write the Dean of Students, Carroll College, Helena, Montana 59601.

COLLEGE OF GREAT FALLS

Great Falls, Montana 59405
Monsignor Anthony Brown, President
Sister Julian Moran, Director of Admissio

ACCREDITATION

The College of Great Falls is fully accredited by the Northwest Association of Secondary and Higher Schools.

The College of Great Falls is an independent Catholic college open to qualified men and women of every race and creed. Its academic program is designed to educate students for life through combining a curriculum in the liberal arts with professional preparation. This private, non-profit institution does not draw revenue from taxes or other public funds. The tuition which the student pays is the primary source of the revenue needed to maintain proper standards of instruction and related equipment. Additional revenue is realized through gifts, endowment earnings, and grants.

ADMISSION REQUIREMENTS
(Telephone: 761-8210, area code 406)

-- Graduation from an accredited high school. The following units are recommended:

Four years of English
Two years of Math (Algebra, Geometry)
Two years of Foreign Language (not obligatory)
One year of Laboratory Science
Two years of History (United States, World)

-- The ACT - American College Test.
-- Application fee of $10 - not refundable.
-- Health examination form.

College of Great Falls (cont.)

Application forms with information and directions may be obtained from the Admissions Office, College of Great Falls.

Transfer Students: Students honorably dismissed from other accredited colleges may be considered for admission. Forms may be obtained from the Admissions Office.

Unless the student has been accepted for admission, no part of registration can be started.

STUDENT CLASSIFICATION

The following classifications are used for tuition and fee charges.

Full-Time: A student who is enrolled for twelve or more credit hours per semester.

Part-Time: A student who is enrolled for eleven or fewer credit hours per semester and for more than one course.

Adult Special: A student who enrolls in courses, but is not committed to a degree program. For such students, admission formalities are kept to a minimum. In order to be eligible for "adult special" status, one must be a high school graduate or hold a High School Equivalency Certificate issued by some state. In order to be eligible for a degree, the "adult special" must complete all remaining requirements for conversion to "fully admitted" status.

ACADEMIC REGULATIONS

Advanced Placement: Certain departments place incoming students beyond the introductory courses on the basis of proficiency examinations given during Orientation Week.

Challenge of Courses: Whenever a student believes he has mastered the subject matter of any regular course, he may challange that course by obtaining the appropriate forms from the Registrar's Office and by writing a final examination for that course. The examination is administered by a faculty member who regularly teaches that course. If the student passes the examination, the credit hours for that course are recorded on the student's transcript. A fee is charged.

Course Waivers: A course required for the major may be waived by the department in which the student is majoring; a course required for the minor, by the department in which the student is minoring; a course required for graduation, by the department in which the course is offered. A waiver allows the student to substitute another course or experience

for the required course. In special circumstances, the Registrar may waive certain course requirements for incoming students. English 310 may not be waived.

Courses by Correspondence: The College of Great Falls does not offer credit by correspondence. A maximum of 30 semester hours of credit by correspondence from other schools may be applied toward graduation. Students planning to earn credits in this way should consult the Registrar before beginning the course to insure that the school and course are acceptable to the College of Great Falls.

Majors: Students at the College may earn a degree in the following major fields:

Accounting, Art, Art Education, Biology, Business Administration, Business Education, Chemistry, Elementary Education, English, French, German (with completion of a year of study abroad), History, The Humanities, Mathematics, Medical Technology, Music, Music Education, Philosophy, Physical Education, Social Studies, Sociology, and Spanish (with the completion of a year of study abroad).

Minors: Students at the College may minor in the following fields (see major fields for any restriction on choice of minors).

Accounting, Art, Biology, Business Administration, Chemistry, Criminal Justice Studies, Economics, English, French, German, History, Library Science, Mathematics, Music Philosophy, Physical Education, Political Science, Psychology, Religious Studies, Sociology, Spanish, and Speech.

Associate of Arts/Science Degree Programs: General Business, Accounting, Finance, Economics, Personnel Counseling, Criminal Justice, Early Childhood Supervision, Mathematics, Recreational Leadership, and Radiological Technology.

Pre-Professional Programs: The College of Great Falls provides curricula for students planning careers in many professional fields including:

Architecture, Chiropody, Dentistry, Engineering, Law, Medical Technology, Medicine, Nursing, Optometry, Pharmacy, Physiotherapy, and Veterinary Science.

RELIGIOUS LIFE

Among the opportunities provided by the College for spiritual growth are the daily Eucharistic Liturgy, Sacraments, and the constant availability of spiritual guidance from experienced counselors. A resident Catholic chaplain and several auxiliary Protestant chaplains serve student needs.

College of Great Falls (cont.)

FINANCIAL AID
(Telephone: 761-8210, area code 406)

Scholarships and Grants: Honor tuition scholarships are awarded to incoming freshmen on the basis of scholastic achievement, the recommendation of school officials, and participation in activities. These scholarships are renewable with the maintenance of a B average.

Loans: The College of Great Falls participates in the National Defense Student Loan Program, the Federally Insured Loan Program, and United Student Aid Funds, Inc. Bing Crosby Youth Fund loans are available to qualified upperclassmen.

Student Employment: Placement of students in on-campus employment and in business institutions in the City of Great Falls is a function of the College Financial Aid Office. Numerous positions are available under the College Work-Study Program, both on campus and with non-profit governmental, educational, and community action programs. The College will assist students in obtaining employment during the summer months as well as during the academic year. Freshmen students are not encouraged to work during their first academic year, or at least during their first semester. Those who must work are advised not to attempt over 12-15 work hours per week.

Applying for Aid: Students applying for financial aid should file the necessary forms as early as possible and not wait for the final deadlines. The Parents' Confidential Statement, a form which allows the College to evaluate all applications fairly and to assist in setting up the financial program most advantageous to each student, must be filed no later than March 1. The American College Testing Program Family Financial Statement will also be accepted. In addition, the Montana Compact application for financial aid must be received by March 1. All applicants for financial assistance will be notified by July 15 of the amounts and types of financial aid awards. Acceptance of the awards must be received at the College by August 1.

Deferred Payment and Family Plan: In addition to the financial aids above and the general assistance of the Director of Financial Aid in planning to meet college expenses, the College of Great Falls also offers a Deferred Payment Plan for those who wish to pay their college costs in installments during a semester. A Family Plan is also available for families who have more than one child attending the College of Great Falls at the same time.

College of Great Falls (cont.)

STUDENT COSTS

Basic Charges:

Application fee - $10 - Payable only once and not refundable
Registration fee - $15 - Payable only once and not refundable
Tuition - $45 per semester credit - 16 credits, average load
Room - $270 per year (Fall $120, Interim $30, Spring $120)
Board - $600 per year maximum - optional plans available

Can you afford to go to the College of Great Falls? High school students planning to enter the College of Great Falls and college students continuing their studies may qualify for financial assistance. For information or assistance in planning please contact the Director of Financial Aid, College of Great Falls, Great Falls, Montana 59405.

RESIDENCE FACILITIES

College-sponsored and supervised housing is provided for students. All full-time, out-of-town freshman and sophomore students are required to live in these quarters. Exceptions to this rule are made very rarely and will be considered only upon the written request of the parents. All residence arrangements are made by the Director of Housing. The College residence facilities include Emily Hall, an on-campus dormitory for 100 women; and College Villa, one block from campus, operated by the College as dormitory units for men and married couples.

DAWSON COLLEGE

Glendive, Montana 59330
James Hoffman, President
Paul Fasting, Director of Admissions

ACCREDITATION

Dawson College is fully accredited by the Northwest Association of Secondary and Higher Schools and the Montana State Board of Regents of Higher Education.

Dawson College is a public community college, administered by a local board of trustees. Its programs are coordinated with the programs of the other two community colleges in the state through the office of the State Board of Regents, who also review the college budget.

Dawson College is committed to a comprehensive education program of the highest quality. The college is open to all post-high school citizens who can profit from the opportunity to develop their capabilities to their fullest in their own way. The college is concerned with the development of sensitive and responsible citizens within the framework of social values, intellectual traditions and the regulations of governing bodies. Dawson believes it is a tool for developing the potential of the human resources in Eastern Montana. The college is committed to serving as an intellectual and cultural center for the Eastern Montana area and to offering such vital services as counseling and guidance to all individuals in the community.

ADMISSION REQUIREMENTS
(Telephone: 365-3396, area code 406)

Freshman Requirements: Graduates of accredited high schools or persons who hold high school equivalency certificates are eligible for admission and regular standing.

Transfer Admissions: Dawson accepts all transfer students who have not earned 90 or more quarter hours of credit. Students who have been dismissed for academic reasons or suspended from other institutions for disciplinary reasons may be admitted at the discretion of the administration.

Dawson College (cont.)

Special Admissions: Those with more than 90 credits will be admitted as special students. Non-high school graduates, 18 years of age or older, may be admitted as special students. Regular standing will be awarded after the attainment of a high school equivalency certificate or the removal of high school deficiencies through regular course work. Non-high school graduates may enroll for deferred credits. Credits earned in this status may not be used for graduation or transfer until the student gains regular status. A senior in high school may also enroll for deferred credit to strengthen and enrich his educational program. The student may not use these credits until he has graduated from high school.

Tentative Admissions: High school seniors who desire early admission to receive financial aid commitments will be admitted tentatively on the basis of their seventh semester grade reports. Regular admission is granted upon the receipt of a complete high school transcript.

Foreign Student Admissions: Certification of proficiency in the English language (results of TOEFL with a 550 minimum score) and of financial independence are required in addition to the regular admission forms. Foreign students must apply for admission before May 1 in order to be admitted for the following academic year. No applications from foreign students are accepted after May 1 each year.

Admissions Procedure: The following documents are required:

1. Proof of high school graduation (transcript or photocopy of diploma). A high school equivalency certificate issued by a state department of public instruction will be accepted in lieu of regular graduation certificates.
2. Application form.
3. Admission fee ($10.00).
4. American College Test scores. These are to be sent directly from ACT.

Dawson College accepts students for enrollment in any quarter.

ACADEMIC POLICIES

College Level Examination Program (CLEP): Under certain circumstances, a student may receive credit by examination for a course in which he has not been regularly enrolled. Each department determines those courses, if any, for which credit may be earned by examination. Arrangements for the test are made through the department chairman.

Dawson College (cont.)

College Level Examination Program General Examinations and Subject Examinations: CLEP was put into effect on the Dawson College campus in the 1972-73 academic year. Credit may be given in certain college level subjects, provided satisfactory scores on the College Entrance Examination Board College Level Examination General Examination and/or Subject Examinations have been received from the Board.

Remedial Courses: Courses are given in several areas that are intended to bring a student with academic weakness up to the college level. Students enroll in these courses voluntarily upon the recommendation of their advisors. Such courses, numbered below 100, are not recommended for transfer from Dawson College but do count toward the 90 credits required for graduation. Tutoring is available to students who require extra help in particular subjects.

Independent Study: Credit is allowed for independent work in topics or problems mutually agreeable to the student and the instructors(s) under whose supervision the work is to be done.

Adult Education: In order to meet the growing demand for general education, occupational, community service and interest courses, an evening schedule of classes is offered during two terms each year. This program provides broad opportunities for individuals to upgrade themselves and to be exposed to new areas. Courses are offered in nearly every subject area listed in the catalog and in a wide range of special interest subjects.

Extension Education: Dawson College offers extension education courses to surrounding communities and agencies. The courses are generally those listed in the catalog and are taught by members of the college staff or by qualified, local, part-time instructors. It is possible for a student to earn an Associate degree by extension. The one quarter residency requirement will be waived if 80 per cent of the courses completed were taught by instructors regularly stationed at the Glendive campus.

Academic Offerings: See degrees offered in back of this Handbook.

FINANCIAL AID
(Telephone: 365-3396, area code 406)

The Montana application for student financial aid is required along with the appropriate financial statement (either the Parents' Confidential Statement or an independent financial statement for those students fully and legally independent from their parents for at least 12 months.)

Dawson College (cont.)

Application Deadline: July 1, for the following academic year.

Notification to Student of Financial Aid Awards: Four to six weeks after application and all pertinent documents are received.

Qualifications: Most forms of aid require the student to be enrolled full-time (carrying at least 12 credits per quarter), to be working conscientiously in a transfer or terminal occupational program, and to demonstrate financial need.

Aid Available: Dawson College Merit Scholarships - awarded to students showing scholastic potential.
Dawson College Athletic Scholarships - awarded to athletes who have lettered in a sport in high school and are participating in that sport at Dawson College.
Emergency Small Loans - provided by the Dawson College Endowment Committee, these loans are intended for students who have unanticipated needs during the quarter. They are short-term loans and no interest is charged unless the loan becomes delinquent.
Educational Opportunity Grants
College Work-Study Program
National Defense Student Loans
Veterans Benefits
LEEP Student Loan Program - these 10-year low interest-bearing notes are provided to students enrolled in the law enforcement program.
LEEP Student Grant Program - payment of fees for full-time or part-time enrollment in a law enforcement education program. Beneficiaries must be full-time employees of a publicly-funded law enforcement agency.
Federally-Insured Loans
Private Loans and Scholarships - qualification information and applications are available from the Director of Financial Aids.

STUDENT COSTS

Per Quarter:	Full-time 12 or more credits	Part-time 11 or fewer credits
District Student	$ 50	$ 6 per credit
Out-of-District Student	100	10 per credit
Out-of-State Student	200	20 per credit

Dawson College (cont.)

Housing: A residence hall is provided for 20 men at the cost of $300.00 fall quarter and $290.00 winter and spring quarters for room and board. More information is available from the Director of Student Affairs. Off-campus housing is available in private homes and apartments near the college. Dawson estimates the cost of living in private quarters as $100 per month.

Other Quarterly Fees: Matriculation Fee (payable once, at the time the student enrolls, the fee is non-refundable). - $10.00

General Fees - 20.00

Books: (Estimate) $50.00 per quarter

Adult Education Fees: Full-time college students $ 2.50 per credit
Non-college students 5.00 per credit

Refund of tuition and fees: If a student is granted permission to withdraw from Dawson College after registration, the following refunds may be made:

Before attending any class	100%
During first week	80%
During second and third weeks	60%
After third week	None

EASTERN MONTANA COLLEGE

Billings, Montana 59101
Stanley Heywood, President
Victor Signori, Director of Admissions

ACCREDITATION

Eastern Montana College is fully accredited by the Northwest Association of Secondary and Higher Schools and the National Council for the Accreditation of Teacher Education.

Eastern Montana College is a unit of the Montana University System. The general control and supervision of units of the Montana University System is vested in the State Board of Regents of Higher Education. The administration of each unit rests with the president.

Eastern Montana College is responsible for providing academic programs in (1) general education, (2) Liberal Arts and Sciences, (3) undergraduate and graduate teacher education, (4) pre-professional preparation, (5) vocational training in limited areas, and (6) continuing adult education.

ADMISSION REQUIREMENTS
(Telephone: 657-2158, area code 406)

Resident Freshman Requirements: All graduates from any fully accredited Montana high school who are legal residents of Montana are eligible for admission and regular standing.

Non-Resident Freshman Requirements: To be eligible for consideration for admission as a non-resident student, freshman applicants must graduate in the upper 50 per cent of their high school class. If the high school does not rank its students, the results of the American College Test will be used to establish an equivalent level.

Resident Transfer Requirements: A legal resident transfer student must be eligible to return to the last school from which he is transferring.

Eastern Montana College (cont.)

Non-resident Transfer Requirements: Non-resident applicants must be eligible to return to the school from which they are transferring and have at least a 2.00 (C) grade point average for all college and university work attempted in order to be eligible for admission.

Admission by Examination: A Montana resident who is not a graduate of an accredited high school may be admitted by passing the General Education Development Test (GED). A non-Montana resident must meet the G.E.D. requirements and also obtain acceptable scores on the American College Test (ACT).

Special Admission: Currently enrolled high school students who are eligible to graduate from high school within one year may be considered for admission if they have at least a "B" average and a recommendation from their high school counselor or principal. Under this program, students may take coursework concurrently while in high school or in the summer between their junior and senior years of high school. Credit will be held in abeyance until the student has graduated from high school.

ADMISSION PROCEDURES

Application Deadline: All credentials should be on file in the Office of Admissions prior to registration for the intended quarter.

Fee: A non-refundable fee of $10.00 (check or money order, NOT cash) must accompany every application.

American College Test (ACT): All new freshman students should take the ACT and have the results submitted directly to the College. Results listed on the high school transcript will not suffice.

Notification of Acceptance: When all credentials have been received, a decision will be made and the student will be notified of his status immediately.

ACADEMIC POLICIES

Advanced Plancement: This program is designed for a student who has gained competency in an area and would like to take advanced course work. The program is available in certain departments with placement

Eastern Montana College (cont.)

determined by departmental examination. Credit is granted at the discretion of the department.

Credit by Challenge: Under certain circumstances a student may receive credit by examination for coursework in which he has not been regularly enrolled. Each department will determine those courses, if any, for which credit may be earned by examination.

College Level Examination Program (CLEP): This program provides an opportunity to earn college credit based on life experience. Credit may be earned in certain college level subjects providing satisfactory scores on the CLEP have been received by the College.

Armed Services Educational Experiences: The College may grant elective credit for courses completed in military service schools and training programs provided such credit is recommended by the American Council on Education.

Pass/Withdrawal Option: In order to encourage students to venture into courses where they might otherwise hesitate because of uncertainty regarding their aptitude or preparation, certain courses are offered on a pass/withdrawal basis.

Independent Work: Credit is allowed for independent work in topics or problems that are proposed by the student and approved by both the head of the department and the instructor or instructors under whose supervision the work is to be done.

Degrees Offered: Associate of Arts, Bachelor of Science in Education, Bachelor of Arts, Bachelor of Science, Bachelor of Science in Rehabilitation and Related Service, Master of Science in Education, and Master of Science in Rehabilitation Counseling.

Academic Offerings: See Degree Offerings.

General Studies Concept: Students may elect to enter Eastern without indicating a major area. Students will be assigned an advisor for General Studies until the student has selected a major area.

Eastern Montana College (cont.)

FINANCIAL AID
(Telephone: 657-2188, area code 406)

SCHOLARSHIPS: Many scholarships are awarded at Eastern Montana College. These awards are given to students in attendance at Eastern on the basis of student applications filed in the Financial Aid Office. Further information concerning scholarships can be obtained from the Financial Aid Director.

High School Honor Scholarships: Scholarships exempting students from payment of registration and incidental fees at units of the Montana University System are awarded by the Board of Regents of Higher Education to a limited number of graduating seniors of Montana accredited high schools (public and private) who have high scholastic rank within their class. These scholarships are awarded upon recommendation of the high school principal and the number available is dependent on the size of the graduating class.

Advanced Honor Scholarships: Each unit of the Montana University System is authorized to award scholarships to students already in attendance. These scholarships exempt the holders from paying the registration and incidental fees for the following year and are awarded on the basis of demonstrated scholarship, character and promise. Such scholarships are limited at any unit to a number not to exceed six (6) per cent of the net enrollment on November 1 of the applicable year and are to be used only within the unit awarding the scholarship.

Activity Grants in art, athletics, dramatics, journalism, music and speech are awarded to students with satisfactory academic records and with ability and promise in these fields. The heads of the departments consider applications for these awards and notify the Financial Aid Office of the recipients.

Non-resident Scholarships (out-of-state fee waivers) are awarded to students who are residents of other states on the basis of demonstrated scholarship, character, and need.

GRANTS: Educational Opportunity Grants are financed by the federal government and may not exceed one-half of the financial need of the student. Grants are gifts and need not be repaid. They are designed to assist those students having marked financial need.

Eastern Montana College (cont.)

LOANS: Eastern Montana College participates in two federally subsidized loan programs. These are:

The National Defense Student Loan program under which a student may borrow up to $1,000 for each academic year and a total of $5,000 for his undergraduate years in college.

The Federally Insured Student Loan program under which a student may borrow up to $1,500 for each year and a total of $7,500 for his undergraduate years in college. This loan is obtained from a bank or other approved lender, and the student does not have to prove financial need in order to qualify for consideration for this loan.

STUDENT EMPLOYMENT: There are a number of on-campus jobs for students who wish to work in one of the various Divisions or Departments of the College. These jobs are obtained through application to the Department Head.

Off-campus jobs are numerous in the Billings area, and many Eastern Montana College students find employment in various local offices and business in the community.

Many Eastern Montana College students find employment through the College Work-Study Program, which is federally supported. If a student can demonstrate financial need, he may be certified under this program and be employed either on-campus or off-campus in approved positions

PROCEDURE FOR APPLYING FOR FINANCIAL AID: All students must submit their application for admission to the Office of Admissions. The following item must be submitted to the Financial Aid office by April 1:

1. Results of the Parents' Confidential Statement of the College Scholarship Service.
2. Montana Compact Form.

ACTIVITIES

Student activities at Eastern provide something for everyone's pleasure. The programs complement the student's academic work and aid in his individual development. Every student has an opportunity to enjoy himself, to express himself, and to develop new interests and talents.

The student may directly involve himself in any of the thirty-six student organizations or in various committees of student government. These groups control the activities programs and develop new programs, the scope of which is determined by student interest.

Become involved. For further information, check the college catalog or write to the Director of Student Activities, Eastern Montana College, Billings, Montana 59101. We'll have a place for you!

ATHLETICS

Athletics is an integral part of college life at Eastern. As a member of the National Association for Intercollegiate Athletics and the Frontier Conference, Eastern presently competes on a varsity level in football, basketball, baseball, track, golf, gymnastics, tennis, cross-country and wrestling. Inter-collegiate competition is available for women in basketball, gymnastics and volleyball. Archery, basketball, baseball, badminton, bowling, dancing, fencing, gymnastics, handball, judo-karate, roller skating, softball, swimming, tennis, volleyball and wrestling can also be pursued in intramural competition or for recreation. For further information, contact the Director of Athletics, Eastern Montana College, Billings, Montana 59101.

HOUSING

The Halls at Eastern are viewed as making an important contribution to the College's educational objectives. To accommodate students, there are four modern residence halls ranging in capacity from 80 to 468 students. All unmarried freshmen and transfer students under 19 years of age and from outside the Billings area must live in college residence halls. Students desiring residence hall accommodations or information should contact the Director of Housing, Eastern Montana College, Billings, Montana 59101

Eastern Montana College (cont.)

STUDENT COSTS
1974-75

Fees (12-18 credits)	$ 158.00	$158.00	$158.00	$ 474.00
Room (Estimated)	130.00	130.00	130.00	390.00
Board (7 Day Plan-Estimated)	240.00	226.00	227.00	693.00
Total Montana Resident Fee	$ 528.00	$514.00	$515.00	$1,557.00
Non-Montana Residents Add (12-18 credits)	$ 482.00	$482.00	$482.00	$1,446.00
Total Non-Montana Resident Fees	$1,010.00	$996.00	$997.00	$3,003.00

FLATHEAD VALLEY COMMUNITY COLLEGE

Kalispell, Montana 59901
Larry Blake, President
William McClaren, Director of Admissions

ACCREDITATION

Flathead Valley Community College is fully accredited by the Northwest Association of Secondary and Higher Schools and the Montana State Board of Regents of Higher Education. The College is an institutional member of the American Association of Junior Colleges and the Northwest Association of Junior Colleges.

Flathead Valley Community College is responsible for providing: (1) lower division curriculum, for transfer to a four-year university or college, applicable toward a baccalaureate degree; (2) occupational education for entry into specific vocations and further training for increasing occupational effectiveness while pursuing a vocation; (3) developmental education for students who are not prepared to pursue college work or occupational programs; (4) continuing education for citizens in the community who may desire further preparation in general education, in a vocational field or an avocational venture.

ADMISSION REQUIREMENTS
(Telephone: 752-3411, area code 406)

Students who are graduates of accredited high schools or are at least 18 years of age are eligible for admission to Flathead Valley Community College.

ADMISSION POLICIES AND PROCEDURES

1. Complete Application for Admission.
2. Submit Application with $10.00 application fee (non-refundable, deducted from first quarter's registration fee).
3. Request high school and other colleges attended to forward a transcript to the college.
4. Each admitted applicant will receive notice of a pre-registration counseling meeting as well as confirmation of his admission.

ACADEMIC POLICIES

Credit by Examination: A student may receive credit by examination for a course in which he has not been regularly enrolled. The student applies through a counselor and the examination must be approved by the chairman of the department.

College Level Examination Program Subject Examinations: Credits may be achieved in certain college level subjects, provided satisfactory scores on the College Entrance Examination Board College Level Examination Program Subject Examinations have been received by the College from the Board.

Armed Services Educational Experiences: The College grants elective credits for courses completed in military service schools and training programs, provided such credit is recommended by the American Council on Education.

Grading System: The College uses a non-punitive grading system made up of the following grades:

- A High degree of excellence
- B Above Average
- C Meets course requirements
- S Satisfactory completion of course (equivalent to a C or better)

Special Service Project: This service is provided to students who desire additional assistance outside the classroom. Counseling, tutorial assistance and individualized learning programs are major components of this project. These services will help to insure every participating student an opportunity for success.

FINANCIAL AID
(Telephone: 752-3411, area code 406)

Application for Financial Assistance: Flathead Valley Community College is a member of the Montana Financial Aid Association. Students needing financial assistance should complete the Montana Application for Student Financial Aid Form at the time the application for admission is submitted to the College. An applicant will need to complete either the Parents' Confidential Statement or a Family Financial Statement before final action is taken on any financial assistance.

Flathead Valley Community College (cont.)

Application deadline:	April 1
Qualifications:	Full-time students (at least 12 credits per quarter).

Scholarships: An academic scholarship covering full tuition for the first three quarters will be granted to any student graduating in the upper 10% of their classes from Bigfork, Columbia Falls, Flathead and Whitefish High Schools.

An academic scholarship is awarded to one student with a 3.00 average or better from each high school in the attendance area (includes Northwestern Montana).

Students who have completed 45 credits and have a 3.250 grade point average will receive a full tuition scholarship for one year.

The College has received a number of scholarships from local service clubs and organizations. These scholarships are awarded to students through the financial aid office.

Application deadline:	April 1.
Notification to student:	During summer.

STUDENT COSTS

Registration Fee	Per Quarter
Full-time resident	$ 75.00
Non-Resident out of district	100.00
Non-Resident out of State	200.00

HOUSING INFORMATION

Flathead Valley Community College serves a large number of students of the Flathead Valley who commute daily to classes. Those students needing housing and board will be assisted in finding suitable facilities in the immediate area of the College. A list of available housing can be obtained at the information desk in the College.

COLLEGE LIFE

Flathead Valley Community College offers students a wide variety of course selections and extra-curricular activities. Students are encouraged to attempt different courses throughout their two years at the College. Students are able to participate in vocational and academic courses at the same time. A strong advising system, a well-trained faculty and an able counseling staff assure that students are given an excellent two year program.

A number of cultural activities such as lectures, plays and concerts are held on campus each school year. This gives students a chance to observe and participate in many activities. Also, students are strongly urged to participate in a large number of student organizations and activities on campus.

MILES COMMUNITY COLLEGE

Miles City, Montana 59301
Vernon Kailey, President
Judson Flower, Director of Admissions

ACCREDITATION

Miles Community College is fully accredited by the Northwest Association of Secondary and Higher Schools.

Characteristics: Miles Community College is a two-year college with a total enrollment, including Evening School, of about 500 students.

The College is governed by a local Board of Trustees, with state supervision and coordination by the Board of Regents of Higher Education.

Purposes: Miles Community College offers: (1) Standard Freshman and Sophomore liberal arts courses which lead to an Associate in Arts Registered Nursing (ADN) Degree and are transferable to four-year colleges and universities. (2) Business and Occupational programs for students training for employment following 1 or 2 years of college. Students completing two-year occupational programs receive an Associate in Applied Science Degree. Current programs include Secretarial, Stenographic, Legal Secretary, Medical Secretary, Mid-management, Auto Mechanics, Electronics, and Library Technician. (3) General Education and Continuing Education programs involving, in addition to the above, refresher skills courses, updated training courses, and interest or recreational classes. (4) A program of Student and Community Services appropriate to the size and purposes of the college.

APPLICATION FOR ADMISSION PROCEDURES
(Telephone: 232-3031, area code 406)

Students may apply for admission to MCC by completing the "Montana Uniform Application for Admission" form.

No application fee is required.

Miles Community College (cont.)

Wherever possible, application forms should be on file at the college by May 1, for those who plan to enroll the following Fall Quarter. However, applications for admission will be accepted up to and during the registration dates for each quarter.

ADMISSION REQUIREMENTS

Resident Definitions:

District: Students whose permanent residence is in Custer County.

Out-of-District: Students whose permanent residence is in Montana, but not within the college district.

Out-of-State: Students whose permanent residence is outside Montana.

Montana Students - Admissions Requirements: Graduates of all accredited Montana high schools are admitted to regular standing. Non-high school graduates may be admitted to regular standing on the basis of G.E.D. Test qualifications.

Persons 18 years or older may enroll in any of the courses offered by the college.

Out-of-State Students - Admissions Requirements: Entering Freshman students from outside Montana must have graduated from an accredited high school in the upper 50% of their graduating class or with a GPA of 2.0 ("C") or better. G.E.D. qualifications may be substituted for high school graduation requirements.

Transfer students from colleges outside Montana must have a 2.0 GPA for their previous college credits. Waiver of this requirement may be granted at the discretion of the Committee on Academic Standards.

ACT Test:

ACT Test scores are required of all students admitted to the college with fewer than 45 college credits.

TUITION AND FEES

The tuition and fees listed on the next page are those currently in effect.

Tuition: 8 or more credits

District	$ 60.00 per quarter
Out-of-District	100.00 per quarter
Out-of-State	200.00 per quarter

Tuition: 7 or fewer credits

District	8.00 per credit hour
Out-of-District	10.00 per credit hour
Out-of-State	12.00 per credit hour

General Fee $ 27.50 per quarter

For students carrying 7 or fewer credits, the general fee is pro-rated at $1.00 per credit hour, which covers all items in the general fee except activities.

Auditing tuition and fees are the same as those which apply to courses taken for credit.

FINANCIAL AID AND SCHOLARSHIPS
(Telephone: 232-3031, area code 406)

Miles Community College participates in several federal financial aid programs, including Work-Study, Educational Opportunity Grants (EOG), and Student Loans (NDSL).

Nursing Loans and Nursing Scholarships are also available for Nursing students who qualify for aid.

The "Montana Application for Student Financial Aid" and the College Scholarship Service "Parents' Confidential Statement" (or "Student's Financial Statement" where applicable) are the standard forms used to apply for financial assistance.

The college offers numerous scholarships which are awarded on the basis of financial need and scholastic ability. Honors scholarships are also available.

For application forms or information about Financial Aids or Scholarships, write to the Financial Aids Office at the college.

HOUSING AND FOOD SERVICE

Miles Community College does not operate dormitories. There are many suitable living accommodations for either men or women students in private homes or apartments throughout Miles City. The college will assist students in locating off-campus housing.

Food service is provided in the cafeteria of the new Student Center and is available to all students.

STUDENT LIFE

Many opportunities for active participation in student life exist at Miles Community College. Student government, drama, chorus, pep band, and newspaper and yearbook publications attract the involvement of many students.

A variety of dances, plays, musicals, and other activities are scheduled throughout each year, as are Intercollegiate Athletics (Basketball, Golf, Tennis) and Intramural Athletic programs.

The college also has active chapters of national service organizations: Circle "K" for men and Gamma Kappa for women.

MONTANA COLLEGE OF MINERAL SCIENCE AND TECHNOLOGY

Butte, Montana 59701
Fred DeMoney, President
J. E. Kasperick, Director of Admissions

ACCREDITATION

Montana College of Mineral Science and Technology is fully accredited by the Northwest Association of Secondary and Higher Schools. In addition, the Engineers Council for Professional Development periodically reviews the engineering programs for accrediting purposes.

Montana College of Mineral Science and Technology is a state-supported college. General control and supervision of all Montana public institutions of higher learning is vested in the State Board of Regents of Higher Education. The administration of each institution rests with its president.

The campus of the Montana College of Mineral Science and Technology is advantageously located in the heart of Montana's mineral producing and processing complex. This location allows the practical application of classroom work and provides job opportunities. The enrollment at Tech is just under 800, small enough that the faculty can take an active interest in each of their students.

Montana College of Mineral Science and Technology is responsible for providing: (1) undergraduate education programs in mineral engineering and some additional engineering fields; (2) undergraduate education programs in the arts and sciences predicated on solid academic bases; (3) graduate education on the Master's level in mineral engineering and science fields; (4) research and other creative activities supported by both public and private sources; (5) two-year Associate degrees in arts, science and engineering.

ADMISSION REQUIREMENTS
(Telephone: 792-8321, area code 406)

Resident Freshman Requirements: All graduates of any fully accredited Montana high school who are also legal residents of Montana are eligible for admission and regular standing.

Montana College of Mineral Science and Technology (cont.)

Non-resident Freshman Requirements: To be eligible for consideration for admission as a non-resident student, freshman applicants must graduate in the upper 50 percent of their high school graduating class. The results of the American College Test can be used to establish an equivalent level, if necessary.

Transfer (A student with prior college attendance) Requirements: Resident: A legal resident transfer student must be eligible to return to the school from which he is transferring. Non-resident: To be considered for admission, non-resident applicants must be eligible to return to the school from which they are transferring and must have a 2.0 (C) average for all college and university work attempted.

Admission by Examination: A person who is not a graduate of an accredited high school and who meets the state requirements may be admitted by obtaining a high school equivalency certificate issued by the Office of Superintendent of Public Instruction.

Other Requirements:

(a) A non-refundable application fee of $10.00 (check or money order, NOT CASH) must accompany every application (both undergraduate and graduate).
(b) All new full-time freshmen are required to take the American College Test (ACT).
(c) A Student Transfer Inquiry Sheet is required of all resident and non-resident transfer students.
(d) All students must apply for admission on the Montana Application for Admission and must furnish: (1) Official high school transcript of grades and/or official transcript of any prior university or college work; (2) ACT results for all new full-time freshmen; (3) Other information in special cases.

ADMISSION POLICIES AND PROCEDURES

Early Admission: In exceptional situations some high school students may be granted early admission. To be eligible for consideration, an applicant must present a letter from his high school principal recommending early admission. He must also have demonstrated ability, special maturity and personal responsibility. His request must be favorably reviewed by College officials.

Application Deadline: Credentials should be on file in the Office of Admissions at least two weeks prior to registration.

Notification of Admission: When all credentials have been received, the student will be notified of his status as soon as possible.

ACT Results: The results of the American College Test must be submitted to the Admissions Office for all new full-time freshman students. The results of the CEEB and other such national tests may not be substituted for the ACT.

ACADEMIC POLICIES

Credit by Examination: Under certain circumstances, a student may receive credit by examination for a course in which he has not been regularly enrolled. Each school or department may determine those courses, if any, for which credit may be earned by examination. The academic dean of the school or chairman of the department must approve any arrangements prior to testing for such credit.

College Level Examination Program Subject Examinations: Montana Tech has approved certain Subject Examinations. Further information is available from the Registrar's Office.

Mineral Engineering Student Exchange Program (MESEP): Montana College of Mineral Science and Technology is participating in the efforts to promote professional careers in mineral engineering under the sponsorship of the Western Interstate Commission for Higher Education. Under terms of an agreement reached recently with the mineral engineering institutions in Alaska, Arizona, Idaho, New Mexico, Nevada, Utah and Wyoming, Montana College of Mineral Science and Technology will permit students from these states to enroll as resident students in certain of its undergraduate mineral engineering programs if that particular program is unavailable to those students in their home-state cooperating institutions.

Armed Services Educational Experiences: The College may grant elective credit for courses completed in military service schools and training programs, providing such credit is recommended by the American Council on Education.

Pass/No-Pass Option: Certain courses in Physical Education and chemistry are offered on a Pass/No-Pass basis.

Remedial Courses: Courses with a 00 designation are remedial in nature, do not carry college credit, and are not computed into the student's index.

Montana College of Mineral Science and Technology (cont.)

SCHOLARSHIPS AND FINANCIAL AID
(Telephone: 792-8321, area code 406)

Scholarship Application Deadline: due March 1

Federal Financial Aid Applications: due April 1.

Fellowship Application for Graduate School should be addressed to the student's major academic department by March 1.

Qualifications: Full-time student (at least 12 credits per semester) seeking a degree, having a record of scholastic achievement and, in some cases, demonstrating financial need.

College Scholarships: Application for freshman and all other scholarships is required. Because many scholarships and most financial aid require that the student have financial need, it is recommended that a Parents' Confidential Statement be submitted with scholarship and aid applications.

High School Qualifications: High academic achievement as indicated by grade point index and/or class rank in high school class. Strong academic potential as indicated by the American College Testing scores (be sure to take ACT no later than Fall testing period). Financial need is indicated by Parents' Confidential Statement.

Notification to High School Student: If a scholarship, as soon after determination as possible; no later than mid-summer.

Industrial and private donors provide for significant and continuing scholarship assistance to many undergraduate students at Montana Tech. Unrestricted grants are also awarded to specific departments which often provide for additional student financial awards.

A number of governmental scholarships, fee waivers and loans are available, including Federal Financial aid through the College Work-Study Program, the Supplemental Educational Opportunity Grants Program, the National Direct Student Loans Program and the Mineral Engineering Student Exchange Program (MESEP). Basic Education Opportunity Grants are available to students in their first two academic years if they began postsecondary education after April 1, 1973.

Applications: Scholarship and Financial Aid applications may be secured from the Financial Aids Officer and should be returned to him.

STUDENT COSTS

The following is an estimate of yearly expenses for students carrying twelve or more semester credits. Students carrying eleven or fewer credits would pay part-time fees which are less than the figures listed below.

ESTIMATE OF YEARLY EXPENSES FOR RESIDENT STUDENTS
(12 to 18 credits)

College and Student Fees	$ 403.50
Board and Room	1,000.00
Books and Supplies (estimated)	150.00
TOTAL RESIDENT EXPENSES	$1,553.50

ESTIMATE OF YEARLY EXPENSES FOR NON-RESIDENT STUDENTS
(12 to 18 credits)

College and Student Fees	$1,375.50
Board and Room	1,000.00
Books and Supplies (estimated)	150.00
TOTAL NON-RESIDENT EXPENSES	$2,525.50

These totals are approximate. Individual programs may change the totals, and certain fees are waived for holders of high school honor scholarships. Fees for auditors (listeners), as opposed to those enrolled for academic credit, are the same as above. The Board of Regents of Higher Education reserves the right to adjust any and all fees at any time.

SOCIAL AND RELIGIOUS

Fraternities and Sororities: Two national engineering fraternities have chapters on the Tech campus.

Religious denominations are represented by their respective campus organizations.

Montana Tech's newly expanded student center has available a wide variety of new extracurricular activity facilities.

HOUSING INFORMATION

Montana Tech maintains one residence hall for student occupancy. All male freshmen and transfer students who have not reached their 19th birthday by November 1, are required to live in the dormitory. Upper class male students may apply for residence hall occupancy and are required to contract for the semester; all female students likewise may request occupancy and are required to contract for the semester.

Tech's residence hall facility is carpeted throughout and all rooms were recently and attractively refurnished.

Rates: Residence Hall rates are approximately $500.00 per semester for board and room in a double room, and $525.00 per semester in a single room.

Food Service: Available for residence hall students and others in the new Student Union Building.

A $20 deposit is required to reserve a room. This deposit will be returned, less breakage, at the end of the academic year. This amount, along with each application for reservation, should be sent to the Montana Tech Business Office.

Married Students: Housing for married students is available near the campus.

MONTANA STATE UNIVERSITY

Bozeman, Montana 59715
Carl McIntosh, President
Harry Cockrum, Director of Admissions

ACCREDITATION

Montana State University is a Land Grant University and an accredited member of the Northwest Association of Secondary and Higher Schools and other associations of colleges and universities. Recognition and accreditation are accorded its schools and departments in the areas of their specialization.

Montana State University is one of the six institutions which form the Montana University System. It is administered by a president under the direction of the Board of Regents of Higher Education.

Montana State University provides education for undergraduate and graduate students on its campus, programs of continuing education for people around the state, the operation of the Agricultural Experiment Station and the various outreach programs of the Cooperative Extension Service.

ADMISSION REQUIREMENTS
(Telephone: 994-2452, area code 406)

All Montana residents who are graduates of fully accredited high schools are eligible for admission and regular standing. Entrance requirements for non-residents are outlined in the current MSU Bulletin.

A student transferring to Montana State University from another institution is to meet the general admission requirements, be eligible to return to the institution from which he is transferring and have a record that would assure his readmission to MSU, had he been one of its students.

ADMISSION POLICIES AND PROCEDURES

Admission forms may be obtained from Montana high school principals or superintendents or by writing the Director of Admissions, MSU. These forms and supporting credentials should be sent to the Director of Admissions at least a month before the date of registration at MSU.

Montana State University (cont.)

Each application must be accompanied by a $10 (non-refundable) application fee, and high schools should be asked to forward to the Director of Admissions a high school transcript, including test scores.

Transfer students must supply to the Director of Admissions an official transcript of record, a statement of honorable dismissal and SAT or ACT scores, if these are not included on the transcript.

Permits to enroll are mailed with student acceptances as soon as possible after receiving all the required credentials. Dates for registration for each quarter are listed in the current MSU Bulletin.

ACADEMIC POLICIES

Students who have achieved the background needed for advanced courses may request "advanced placement". The request should be directed to the instructor of the advanced course the student wishes to enter. In this way, students may skip some elementary courses. There is no credit given for courses skipped, no fees are paid for those courses and no formal records are kept on advanced placement.

Under certain circumstances, students may receive advanced standing and college credit for courses they have not taken in college.

Students who have taken college level courses in high school should take the Advanced Placement Examination given by the College Entrance Examination Board and have the grades sent to the Director of Admissions. Students who perform well on the tests will receive credit for appropriate courses when 15 credits of work at MSU have been completed. No grade is given for these credits.

If a student completes the work of a college course on his own initiative and time, he may take a comprehensive challenge examination in the subject matter of the course. Performance in the examination will become the basis for a grade in the course, and the results will be recorded on the student's transcript.

The College Level Examination Program of the CEEB permits students to receive credit and a transcript grade of "P" (passing) for a number of basic courses offered at MSU. Only the CLEP Subject Examinations, not the CLEP General Examinations, may be used to gain credit.

Students may elect to take some of their University courses for grades of Pass or Fail rather than for the usual letter grades. In this way, students may take courses in which they are uncertain of their background and preparation.

More detailed information regarding policies and procedures may be found in the current MSU Bulletin.

INSTRUCTIONAL PROGRAMS

The following tabulation lists the four-year curricula leading to a bachelor's degree at Montana State University, effective July, 1974. Nondegree programs are indicated by an asterisk (*).

College of Agriculture

Agricultural Business
Agricultural Education
- Major Option
- Broadfield Option

Agricultural Production, with options in:
- Agricultural Economics
- Agronomy
- Animal Science
- Mechanized Agriculture
- Plant Protection
- Range Science
- Recreation Area Management

Agricultural Science, with options in:
- Agricultural Economics
- Animal Science
- Crops
- Plant Protection
- Range Science
- Recreation Area Management
- Soils

Industrial Arts
- Industries Option
- Broadfield Teaching Option
- Teaching Option

Preforestry Program*
Preveterinary Medicine Program*

College of Education

Elementary Education with options in:
- Library Science
- Music

Secondary Education: prospective high school teachers may prepare in the following fields:
- School or Department Teaching Options: Agricultural Education, Art Education, Biology (Botany), Business Education, Chemistry, Distributive Education, Dramatics, Earth Sciences, English, History, Home Economics,

College of Education (cont.)

Industrial Arts, Literature and Composition, Mathematics, Modern Languages, Music, Physics, Speech.
- Teaching Majors: General Science, Physical Science, Social Studies.
- Teaching Minors: Basic Business, Chemistry, Earth Sciences, English, Family Life Education, General Home Economics, Geography, Health Education, History, Industrial Arts, Library Science, Mathematics, Modern Languages, Music, Office Education, Physical Education, Physics, Psychology, Social Studies, Speech, Theatre Arts.
- Physical Education:
  - Health Education Option
  - K-12 Physical Education and Health (men and women) Option
  - Secondary School (men and women) Option
  - Prephysical Therapy Option

College of Engineering

Agricultural Engineering
Chemical Engineering, with option in:
- Petroleum Refining

Civil Engineering
Computer Science
Construction Engineering Technology
Electrical Engineering, with option in:
- Computer Engineering

Electrical and Electronic Engineering Technology
Engineering Science
Industrial & Management Engineering
Mechanical Engineering
Mechanical Engineering Technology

Montana State University (cont.)

College of Letters and Science

Botany, with option in:
- Biology Teaching

Chemistry
- Professional Option
- Interdisciplinary Option
- Chemistry Laboratory Option
- Teaching Option

Earth Sciences
- Geography Option
- Geology Option
- Geophysics Option
- Geographical Planning Option
- Meteorology Option
- Teaching Option

Economics
- General Economics Option
- Economic Science Option
- Natural Resource Economics Option

English
- Literature Option
- Literature and Composition Teaching Option

Fish & Wildlife Management

Government
- Political Science Option
- Prelaw Option

History, with options in:
- Teaching

Mathematics, with options in:
- Statistics
- Teaching

Microbiology, with options in:
- Environmental Health
- Medical Technology

Modern Languages (French, German, Spanish), with option in:
- Teaching

Philosophy

Physics
- Professional Option
- Interdisciplinary Option
- Scientific Technician Option
- Teaching Option

Premedicine (Predentistry, Preoptometry)

Psychology

Sociology, with options in:
- Anthropology
- Rural Sociology
- Social Justice
- Social Work

College of Letters and Science (cont.

Speech
- General Option
- Preprofessional Option
- Teaching Option

Theatre Arts, with option in:
- Theatre Administration
- Dramatics Teaching

Zoology

College of Professional Schools

Architecture

Art
- Professional Design Option
- Art History Option
- Fine Arts Option
- Art Education K-12 Option
- Art Education Option

Commerce
- Accounting Option
- Business Education: Office Education Option
- Business Education: Basic Business Option
- Distributive Education Option
- Finance Option
- Management Option
- Marketing Option
- Office Administration Option
- Secretarial Program*

Film & Television Production
- Motion Picture Option
- Photography Option
- Television Option

Home Economics
- Business Option
- Child Development/Family Life Optio
- Education and Extension Option
- Institutional Food Management Optio

Music Education
- School Music K-12 Broadfield Option
- Studio Teaching Option

Nursing

General Studies

A two-year program for undecided students or students not pursuing a degree curriculum.

GENERAL STUDIES, TESTING AND COUNSELING

Students who are uncertain of their major area of interest when they enroll are entered in a program of General Studies. This is a nondegree program designed to help students who are interested in a broad sampling of courses by providing them with the services of the University and an advisor. General Studies may also benefit students who intend to complete their degree at other institutions or students who want some college education but are not seeking a degree.

The Testing and Counseling Service provides a professional staff to assist students in arriving at educational, vocational or personal decisions while attending MSU. The Testing and Counseling Service, in cooperation with the Career Placement Service, also provides information and assistance regarding professional objectives.

FINANCIAL AID
(Telephone: 994-2845, area code 406)

Comprehensive programs of financial assistance for all students are maintained by MSU. Aid may include scholarships, loans, or work-study employment. In most cases, financial need determines the amount of assistance granted.

To be eligible for aid, applicants must submit the Parents' Confidential Statement of the College Scholarship Service, complete and file a general application and meet admission standards.

An April 1 deadline is placed on applications for the Summer College Work-Study Program and applications for assistance for the following academic year. Late applications are considered as they are received, subject to the availability of funds.

The Financial Aid and Employment Office assists students and their spouses in finding part-time and summer work both on and off campus.

Applications for financial aid may be obtained from high school counselors and principals or from the MSU Student Financial Aid and Employment Office.

Financial Aid to Nursing Students

The Nursing Loan Program is similar to the National Direct Student Loan Program (see page 9) and differs only to the extent that the cancellation benefits apply to nurses rather than teachers and are at the rate of 10 per cent per year up to a maximum of half the total loan. The maximum loan per academic year is $1,500.

In addition to the Nursing Loan Program, a federally funded Nursing Scholarship Program offers scholarships to nursing students that range up to $1,500 per academic year. These awards are made on the basis of "exceptional financial need" and are open to full-time nursing students.

ESTIMATE OF YEARLY EXPENSES

University and Student Fees	$ 501.00
Board and Double Room	1,110.00
Other Residence Hall Fees	13.50
Books and Supplies (estimated)	225.00
TOTAL IN-STATE STUDENT	$1,849.50
Out-of-State Students add $972	
TOTAL OUT-OF-STATE STUDENT EXPENSES	$2,821,50

These totals are approximate. Individual programs may change the totals. All charges are approved by the Board of Regents and are subject to change. Fees for auditing courses (listener fees) are the same as those for enrollment for academic credit.

STUDENT HOUSING

Campus housing is available for approximately 3,300 students. All single freshmen who do not live in the Bozeman area and who will not reach their 20th birthday before November 1 are required to live in campus residence halls. Meals are provided through a campus food service.

New students, freshmen and transfer students receive housing applications from the Director of Admissions with their application for admission. Room assignments are made in the order in which completed applications are received by the on-campus living office.

A $30 prepayment is required when students file Residence Hall Applications. This is deducted from Residence Hall fees, at registration. Married students living in campus housing pay a $65 deposit.

Students who are not required to live in residence halls may find suitable housing in town or in fraternity or sorority houses.

ORGANIZATIONS AND ACTIVITIES

Eleven national fraternities and seven national sororities maintain chapters at MSU, and there is a variety of student organizations on campus. These include service groups, scholastic honoraries, departmental and professional, special interest, recreational and religious groups.

REQUESTS FOR ADMISSION INFORMATION

Applications for admission, a current MSU Bulletin and information on financial aid may be obtained by writing: Office of Admissions, Montana State University, Bozeman, Montana 59715. A $1 charge is made for all bulletin requests from outside Montana.

NORTHERN MONTANA COLLEGE

Havre, Montana 59501
Joseph Crowley, President
Charles Nelson, Director of Admissions

ACCREDITATION

Northern Montana College is a unit of the Montana University System. It is fully accredited by the Northwest Association of Secondary and Higher Schools and by the National Council of Accreditation of Teacher Education.

Northern Montana College is subject to the Montana Constitution and state statutes. General control and supervision of all units of the University System is vested in the State Board of Regents of Higher Education. The administration of each institution rests with its president.

ACADEMIC OFFERINGS

The purpose of Northern Montana College is to make available, continually and progressively, educational services of high quality that will enable students to prepare for the professions and the vocations and that will offer them the opportunity to acquire the knowledge of their heritage, life, and times which is vital for dignified and successful living.

Located on 105 acres adjoining the City of Havre, the campus is comprised of 30 buildings, including residence units, with a book value of approximately eleven million dollars. A large new engineering technology and industrial arts building, a central food service building, and a new dormitory for women have recently been completed and put into service.

About 80 faculty members are on the instructional and administrative staff to serve the students.

Northern Montana College (cont.)

Northern Montana College offers the Master of Science degrees in Elementary Education and Vocational-Technical Education; the Bachelor of Science degrees in Elementary Education, Secondary Education, and Vocational-Technical Education; the Bachelor of Arts degrees in English and History; Associate Degrees in Engineering Technology and Nursing; and Associate of Science and Associate of Arts degrees. In addition, it offers one and two years of general studies in a large group of other professional careers for students who wish to secure a sound foundation before transferring to schools specializing in the fields of their choice. In vocational-technical terminal studies, Northern fulfills the unique distinction of serving the entire State of Montana as the only unit of the University System offering this type of college work.

ADMISSION REQUIREMENTS
(Telephone: 265-7821, area code 406)

Resident Freshman Requirements: Applicants at least 16 years of age who have graduated from an accredited Montana high school are admitted as regular students. Foreign language is not required for admission to this college.

Non-Resident Freshman Requirements: Entering freshman students not residents of the State of Montana must be in the upper 50 per cent of their high school graduating class or pass an entrance examination which establishes an equivalent level of competency. The ACT examination is used to establish the level of competency.

Transfer Requirements: A student from another accredited college or university is accepted for admission to this college provided: (1) he is in good standing at the last college attended, (2) he has met the general high school admission requirements, (3) he provides the Registrar's Office with an official grade transcript from each college that he has previously attended, (4) he submits an application for admission to the Registrar's Office. Full credit is allowed for all regular college courses which were satisfactorily completed at other accredited colleges or universities of approved standing. A transfer student is required to attend Northern Montana College a minimum of three quarters as a full-time student; thirty-five of the last forty-five quarter hour credits earned toward a baccalaureate degree must be taken in residence at Northern Montana College. Non-resident transfer students must have a cumulative grade point average of 2.00 based on a 4.00 system.

Northern Montana College (cont.)

Early Admissions Requirements: A qualified non-high school graduate may apply for admission to regular college courses during the summer quarter. This program has been established to serve the high school student who wishes to make use of the summer months to strengthen and enrich his educational program. Further information regarding this program is available at the Registrar's Office.

SPECIAL ADMISSIONS PROGRAMS

Requirements for Admission by Examination: Applicants who have successfully completed the general education development (GED) examination may be admitted as regular students.

Conditional Admission Requirements: A person under 21 years of age who has attended an accredited high school for four years but lacks not more than one course for graduation may be admitted on condition that the deficiency is made up during the first year of attendance.

Requirements for Adult Special Students: An applicant 21 years of age or over who is not a high school graduate may seek admission as an Adult Special Student by presenting evidence that he is prepared to pursue a selected course of college training. Upon completing the work of the freshman and sophomore years with a grade average of "C" or better, an Adult Special Student may, upon the recommendation of his adviser and with the approval of the division dean, be accepted as a regular student and a candidate for a degree on exactly the same basis as students who have been admitted by a certificate from an accredited high school.

Foreign Student Admission Requirements: Foreign students seeking admission to Northern Montana College must meet the same admission requirements as a non-resident student. A foreign applicant must provide the following information to the Director of Admissions: (1) official translated copies of student's secondary education, (2) official translated copies of student's college or university transcripts where applicable, (3) official copy of TOEFL (Test of English as a Foreign Language) scores, (4) certification that the student will have available financial support totaling $2,400 a year during attendance at Northern Montana College.

STEPS IN APPLYING FOR ADMISSION

Application for Admission: The applicant should secure an application blank from the Northern Montana College Registrar or from a Montana high school principal or guidance counselor. He should return his completed application to the Northern Montana College Registrar together with a $10.00 non-refundable application fee.

Northern Montana College (cont.)

FINANCIAL AID
(Telephone: 265-7821, area code 406)

Federal Programs: Northern Montana College participates in Educational Opportunity Grant, National Direct Student Loan, Federally Insured Student Loan, Nursing Student Loan, Nursing Scholarships, and College Work-Study Programs.

Application deadline:	April 1
Application forms:	Montana Application for Student Financial Aid and Parents' Confidential Statement
Notification of Student:	Mid-summer
Qualifications:	Full-time student (at least twelve credits per quarter) and demonstrating financial need.

University Scholarships: Application forms for freshman scholarships should include Montana Application for Student Financial Aid, ACT test scores and any other information that would prove valuable to the committee in making a decision regarding scholarships.

Qualifications:	Strong academic potential as indicated by the American College Test scores. The ACT should be taken during the fall testing period.
Application deadline:	March 1
Notification of Student:	May 15

Scholarships are also available in the departments of Music, Athletics, Mathematics, and Science. Applications for these scholarships should be directed to the chairman of the respective department. Scholarship assistance is also available to students who have completed one academic year at Northern Montana College. These awards are usually based on academic performance during that year.

Fee waivers for non-residents are available on a limited basis. Fee waivers are also available for Indian students.

Northern Montana College (cont.)

STUDENT COSTS

	Fall	Winter	Spring	Total
Estimated Fees (12-18 Credits)	$146.60	$141.60	$141.60	$ 429.80
Room (double)	101.00	101.00	101.00	303.00
Board	229.30	204.75	185.65	619.70
Total, Montana Resident	$476.90	$447.35	$428.25	$1,352.50
For non-resident of Montana add	300.00	300.00	300.00	900.00
Total, non-resident of Montana	$776.90	$747.35	$728.25	$2,252.50

HOUSING INFORMATION

All single freshman students under the age of 21 who do not live at home with their parents are required to live in college dormitories and take their meals in the college dining hall. Refunds are NOT made for meals not eaten, but refunds are made to students who withdraw from college for their unused meal ticket balances, except for the week of withdrawal. NO refunds are made on room rent to students who withdraw from college.

The $20.00 room deposit will be refunded to a prospective student upon request if he cancels his room reservation in writing prior to the first class day of the quarter. The $20.00 room deposit, less any damage deductions, will be refunded to a former student upon written request after he has left the college.

The board and room rates apply to one individual for one quarter and may be changed without notice.

For further information, please write: Dean of Students, Northern Montana College, Havre, Montana 59501.

ROCKY MOUNTAIN COLLEGE

Billings, Montana 59102
Lawrence Small, President
Bruce T. Alton, Dean of Student Services

ACCREDITATION

Rocky Mountain College is a member of and accredited by the Northwest Association of Secondary and Higher Schools, and is a four-year, degree-granting institution, conferring the degrees of Bachelor of Arts and Bachelor of Science. Rocky Mountain also offers 2-year degrees in arts and sciences. The State Department of Public Instruction accepts credits earned as applying to state certification.

Membership and Affiliations: The college is a member of the Association of American Colleges, the American Association of Colleges for Teacher Education, the Council on Higher Education for the United Church of Christ, the American Council on Education, and the College Entrance Examination Board. The college is affiliated with the Board of Christian Education of the United Presbyterian Church of the U.S.A., and is accredited by the University Senate of the United Methodist Church.

Alumnae of Rocky Mountain College are admitted to national membership in the American Association of University Women.

COLLEGE LIFE

The advantages of a small college are evidenced at Rocky and significantly affect all phases of college life. With a student-faculty ratio of 15 to 1, each student has the opportunity of knowing each professor on a personal as well as a professional basis. Freshmen in seminar sections of ten students or less led by a faculty member are not uncommon. There is, in effect, no limit to the personal assistance that a student can obtain in areas of strength as well as weakness.

Rocky Mountain College (cont.)

ADMISSION REQUIREMENTS
(Telephone: 245-6151, area code 406)

Any student, regardless of race, color, creed or geographical location, is invited to apply for admission.

Entrance Requirements for Freshmen: A candidate for regular admission is required to be a graduate of an accredited high school and have satisfactory recommendations. He must have taken a minimum of sixteen units of high school subjects of which eleven units must be in academic subjects with at least a "C" average (2.00). These units should include four years of English, one year of U.S. History and Government, and two years each in three of the following: (a) one Foreign Language, (b) Mathematics, (c) Natural Science, or (d) Social Sciences.

Transfer Students: The student who wishes to transfer to the college from another accredited institution of collegiate rank must submit an official application, as indicated in the procedure for Freshmen. In addition, he must have forwarded to the Office of Admissions an official transcript of his previous college record, including evidence of honorable dismissal. The secondary school record may also be requested in some cases.

Admission at the end of the Junior Year: Outstanding high school students may be considered for special admission in exceptional cases upon completion of the junior year. Such students must have a minimum of 15 academic units in high school including the specfic requirements for admission expected of all students except for the fourth unit of high school English. Application will be made on the regular form. Such applicants must take the ACT in the spring of their junior year. Their application must be supported by statements from the high school principal and counselor as to their readiness for such acceleration both in terms of maturity and academic ability. Notice of acceptance will not be made until the results of the American College Test have been received and a three-year transcript is filed with the Dean of Student Services.

ADMISSION POLICIES AND PROCEDURES

Application Procedure: The candidate must complete an official application for admission obtainable from the Office of Admissions. He must submit a handwritten statement indicating his reasons for attending college, his basis for selecting Rocky Mountain College, and what he expects to gain from a higher education. He must arrange to have

recommendations sent to the Office of Admissions. He must have an official transcript of his high school or college record forwarded to the college. An application fee of $15 must accompany the application. This amount is not refundable and does not apply on tuition.

Notification of Admission: Usually within two weeks following completion of application. The applicant is invited to write the Admissions Office to check if all credentials are in if he feels that there is undue delay.

Admissions Test: Rocky Mountain College has adopted the American College Testing Program as part of its entrance testing procedure. The applicant should take the ACT early in his senior year of high school and should request that the results be forwarded directly to the college.

Health Record: A health record is required. The form is sent from the Office of Admissions in the summer preceding matriculation and must be prepared by the applicant and a medical doctor.

ACADEMIC POLICIES

Advanced Placement: Advanced placement is granted, with or without college credit, on the basis of scores obtained on the Advanced Placement Tests of the College Entrance Examination Board. In order to obtain credit, the student must have gained a score of 4 or 5 on the CEEB Advanced Placement examinations. With a score of 3 he is entitled to go into the sophomore level course, but without college credit.

College-Level Examinations Program: Prospective students who wish to earn college credit will be able to do so by successfully completing one or more of the Subject or various General Examinations of the College-Level Examination Program which is administered through the Educational Testing Service, Princeton, New Jersey. Rocky Mountain College is a public test center. Correspondence should be directed to the Dean of the College.

An Individualized Program of Study (IPS): Any student who has not completed his junior year in college is eligible to apply. Under the IPS the student works out, with the help of a faculty advisor, a program of study tailored to his own needs and interests. The general requirement of 124 credit hours must be met.

Rocky Mountain College (cont.)

RMC-BBC Program: In cooperation with Billings Business College, RMC offers an AA degree in five business-related areas. This program is designed primarily for the student who would like a terminal vocational program with liberal arts college experience.

FINANCIAL AID
(Telephone: 245-6151, area code 406)

Federal Programs: Montana application for student financial aid is required along with the appropriate financial statement (the Parents' Confidential statement of the College Scholarship Service; or the independent financial statement for those students fully and legally emancipated for at least 12 months).

Suggested application deadline:	April 1
Notification to student:	Mid-summer or earlier
Qualifications:	Full-time student (at least 12 credits per semester) seeking a degree and demonstrating financial need.

Following are brief descriptions of the types of financial aid available through the college. Usually a student's need will be met with an award of a package consisting of a combination of several of these types. The application form provides a place for indicating interest in particular types.

Honor Scholarships are available to students with cumulative averages of 3.5 (A-) or better.

College Scholarships are awarded to students in recognition of academic ability and to help meet financial need. A qualifying grade average of 3.00 is required to receive or renew a scholarship.

Campus Employment under the college's work-aid program provides nearly 100 jobs for students, including departmental and library aides, dormitory proctors and secretaries, janitors, maintenance workers, waiters, dining hall helpers and accompanists.

Leadership Grants awarded to incoming Freshman students who have achieved worthy records of leadership responsibilities and who show promise of being able to accept even greater challenges in college.

Rocky Mountain College (cont.)

Activity Grants are awarded in recognition of proven or potential ability and are available in the activity areas of band, baseball, basketball, choir, debate, drama, football, forensics, music, orchestra, track and field, and weightlifting.

REGULAR CHARGES

	Fall	Spring	Per Year
Comprehensive Fee	$ 775	$ 775	$1,550
Room*	180	180	360
Board	325	325	650
TOTAL	$1,280	$1,280	$2,560

* Additional charge for private room - $90 per semester

ASSOCIATED STUDENT FEES (6 or more hours)

	Per Semester	Per Year
Social Fee	$20.00	$40.00
Publications	11.50	11.50
Health (approximate)	18.00	36.00
TOTAL	$49.50	$87.50

HOUSING

Residence in college housing is required of all unmarried students unless they live with relatives or work for room and board in private homes. Exceptions may be approved by the Office of the Dean of Students.

Three major residence halls and several smaller units are located on the campus and house approximately sixty percent of the student body. The remaining students are Billings residents, are married, or have been granted permission to live off campus.

Housing opportunities are varied and range from larger all male or female units to smaller coeducational units in which men and women live in separate areas.

Assignment to housing is made on the basis of applications which are included with letters of acceptance.

Questions regarding housing should be directed to the Dean of Students, Rocky Mountain College, Billings, Montana 59102.

UNIVERSITY OF MONTANA

Missoula, Montana 59801
Richard C. Bowers, President
Jack Hoover, Director of Admissions

ACCREDITATION

The University of Montana is fully accredited by the Northwest Association of Secondary and Higher Schools and by appropriate professional accrediting agencies.

The University of Montana is a state university subject to the Montana constitution and statutes. General control and supervision of all Montana state institutions of higher education is vested in the State Board of Regents of Higher Education. The administration of each institution rests with its president.

The University of Montana is responsible for providing: (1) undergraduate education in the arts and sciences; (2) professional and advanced professional education based on a sound foundation in the arts and sciences; (3) graduate education, including doctoral programs, in selected fields; (4) research and other creative activities supported by both public and private sources.

ADMISSION REQUIREMENTS
(Telephone: 243-5771, area code 406)

Resident Freshman Requirements: A graduate of an accredited Montana high school who is a resident of Montana is eligible for admission and regular standing.

Resident Transfer Requirements: A resident of Montana who wishes to transfer to the University must meet the general admission requirements and present a record which meets the minimum grade point average required for retention of University students.

A student under disciplinary suspension must be eligible to return to his previous institution before he will be considered for admission.

Other Requirements: (a) A nonrefundable application fee of $10.00 (check or money order, NOT CASH) must accompany every application.
(b) All new freshmen and transfer students with less

University of Montana (cont.)

than 45 quarter credit hours are required to submit the results of the American College Test (ACT). The results of the ACT must be submitted directly from the Americal College Testing Program, Iowa City, Iowa. Results listed on the high school transcript will not suffice. The CEEB Scholastic Aptitude Test may NOT be substituted for the ACT.

(c) Every admitted student is required to submit a health examination form before he will be permitted to register.

ADMISSION POLICIES

Application Deadline: For the Fall Quarter, complete credentials should be on file in the Office of Admissions not later than September 1. For the Winter and Spring Quarters, complete credentials should be on file not later than one month prior to the first day of registration. Applicants whose credentials are not completed prior to these deadlines, if subsequently admitted, must register during the first week of classes and are subject to payment of late registration fees.

Notification of Admission: The student will be notified of his status within two weeks after all credentials have been received.

ACADEMIC POLICIES

Academic Advising Office: The University of Montana has initiated an advising program designed to provide academic counseling and assistance to each student during his or her first two years of study.

The advising program proceeds in two ways: Students who have declared a major are assigned a faculty advisor within the major field of their interest; students who have not yet decided on a major are assigned a faculty advisor who will help them to select courses geared to the student's abilities and experience.

Advanced Placement Policy: Advanced placement and credit may be allowed for achievement in college-level high school courses, as measured by the College Entrance Examination Board Advanced Placement Examinations. Credit for specific examinations is subject to the approval of the academic department in which the course is offered. Scores must be submitted to the Office of Admissions directly from the College Entrance Examination Board, Berkley, California.

University of Montana (cont.)

Credit by Examination: Under certain circumstances, a student may receive credit by examination for a course in which he has not been regularly enrolled. Each school or department may determine those courses, if any, for which credit may be earned by examination. The dean of the school or chairman of the department must approve any arrangements prior to examination.

College Level Examination Program General Examinations and Subject Examinations: Credit may be earned in certain college level subjects, provided satisfactory scores on the College Entrance Examination Board College Level Examination Program General Examinations and/or Subject Examinations have been received by the University directly from the College Entrance Examination Board, Berkeley, California. Credit for specific examinations is subject to the approval of the academic department in which the course is offered.

Pass/Not Pass Option: In order to encourage students to venture into courses where they might otherwise hesitate because of uncertainty regarding their aptitude or preparation, certain courses are offered on a Pass/Not Pass basis.

Independent Work: Under the "University Omnibus Option," credit is allowed for independent work in topics or problems that are proposed by the student and approved both by the instructors under whose supervision the work is to be done and by the chairman of the Department.

Remedial Courses: Students who do not achieve acceptable scores on the English and Mathematics sections of the ACT examination must take English 001 or Math 001 for no credit before they will be allowed to enter any other English or Math courses. A special fee of $36.00 is charged for each course.

Academic Offerings: The Board of Regents has authorized the University to offer the following degrees: Associate of Arts; Bachelor of Arts; Bachelor of Science; Bachelor of Fine Arts; Bachelor of Music; Bachelor of Music Education; Master of Arts; Master of Science; Master of Arts or Master of Science for Teachers of: Biological Sciences, Chemistry, Health and Physical Education, Mathematics; Master of Business Administration; Master of Communication Sciences and Disorders; Master of Education; Master of Fine Arts, Master of Forestry; Master of Interdisciplinary Studies; Master of Music; Master of Music Education; Master of Resource Administration; Juris Doctor, Doctor of Philosophy; and Doctor of Education. The Bachelor degree offerings cited later in this Handbook delineate the specialities available at the University.

University of Montana (cont.)

FINANCIAL AID
(Telephone: 243-5373, area code 406)

Federal Programs: Montana application for student financial aid is required along with the appropriate financial statement (the Parents' Confidential statement of the College Scholarship Service; or the independent financial statement for those students fully and legally emancipated for at least 12 months).

Application deadline:	April 1
Notification to student:	Mid-summer
Qualifications:	Full-time student (at least 12 credits per quarter) seeking a degree and demonstrating financial need.

University Scholarships: Application for Freshman Scholarships required. Since most scholarships require that the student have financial need, it is recommended that a Parents' Confidential Statement be submitted with all scholarship applications.

Application deadline:	March 1
Qualifications:	High academic achievement as indicated by standing in high school class. Strong academic potential as indicated by the American College Testing scores (be sure to take during fall testing period). In most instances financial need as indicated by Parents' Confidential Statement.
Notification:	Early in May

For further information write: Director of Financial Aids, University of Montana, Missoula, Montana 59801.

STUDENT COSTS

	Fall	Winter	Spring	Total
Fees (12-18 credits)	$162.60	$162.60	$162.60	$487.80
Room (double)	125.00	109.00	105.00	339.00
Board (21 meal plan)	274.00	237.00	238.00	749.00
Total, Montana Resident	$561.60	$508.60	$505.60	$1,575.80
for non-resident of Montana, add	300.00	300.00	300.00	900.00
Total non-resident of Montana	$861.60	$808.60	$805.60	$2,475.80

Fees for listener-status are the same as those cited above. The Board of Regents reserves the right to adjust any and all fees at any time.

FRATERNITIES AND SORORITIES

Seven national fraternities (Alpha Tau Omega, Sigma Tau Delta, Phi Delta Theta, Sigma Alpha Epsilon, Sigma Chi, Sigma Nu, Sigma Phi Epsilon, Theta Chi) and six national sororities (Alpha Omicron Pi, Alpha Phi, Delta Gamma, Kappa Alpha Theta, Kappa Kappa Gamma, Sigma Kappa) have organizations at the University of Montana and maintain residence housing for from 15 to 50 students near the campus. These facilities are owned by housing boards (corporations) composed of local alumni groups and are supported by the national organizations. A close involvement in University activities is maintained as is an affiliation through advisors in the office of the Dean of Students.

Membership in a fraternity or sorority is by invitation following a "Rush" period which provides an opportunity for the student to meet the people in the houses and decide whether or not he or she wants to belong to one of the groups. Through their elected representatives in the Interfraternity and Panhellenic Councils, certain times of the year are designated for organized "Rush" activities. However, men students remain free to investigate membership on an individual basis any time after they are admitted as a student at the University, as may women students following the organized "Rush" in the fall. Membership selection is expected to be on a non-discriminatory basis, while eligibility for initiation is based on satisfactory academic performance.

Only those students not required to live in University residence halls may live in a fraternity or sorority house. Room and board costs are comparable to residence hall rates with additional dues for membership and activities.

For more specific information about all fraternities or sororities at the University of Montana, contact the Interfraternity Council, Panhellenic Council, or the Office of the Dean of Students.

RELIGIOUS

Many religious denominations are represented by either youth groups or group centers.

HOUSING INFORMATION

A Residence Halls application accompanies the letter of acceptance. Application cards and payments should be returned to the Director of Residence Halls, University of Montana, Missoula, Montana 59801.

University of Montana (cont.)

A $100.00 prepayment for fall quarter should accompany the application, and is required before a room will be assigned. The remaining amount must be paid at the time of registration.

All unmarried freshmen and transfer students having less than 45 credits are required to live in the Residence Halls their freshman year. This requirement is waived for veterans and for freshmen whose parents reside in Missoula. Upper-class students who move into Residence Halls are permitted to contract for room and board quarterly, and are obligated to remain in the Residence Halls for the entire quarter.

For further information write: Director of Residence Halls, University of Montana, Missoula, Montana 59801

WESTERN MONTANA COLLEGE

Dillon, Montana 59725
James Short, President
Virgil Alme, Director of Admissions

ACCREDITATION

Western Montana College is a member of the American Association of Colleges for Teacher Education and the Association of State Colleges and Universities. It is accredited by the Northwest Association of Secondary and Higher Schools.

Western Montana College is a unit of the Montana University System under the supervision and control of the State Board of Regents of Higher Education.

Western is located at Dillon, in the beautiful Beaverhead Valley, a center of ranching and mining activities. Situated in a bend of the Continental Divide, the area has pleasant winters and delightful summers. Recreational facilities provide for excellent fishing, golfing, hunting, skiing, boating and hiking. The area is rich in historical interest. The Big Hole Battlefield, Bannack, the first territorial capital, and Virginia City, the second territorial capital, are within easy driving distance. Through Beaverhead Valley traveled the Lewis and Clark expedition. Near the top of Lemhi Pass in Sacajawea Park is found one of the sources of the Missouri River in a tiny stream emerging from a spring in the hillside.

ACADEMIC OFFERINGS

Western Montana College offers preparation for and grants the academic degrees of Bachelor of Science in Elementary Education and in Secondary Education, and the Bachelor of Arts in English and in History. Western also offers advanced professional training leading to the Montana Professional Certificate and the Masters degree in Education. In addition, Western offers one and two years of general college and pre-professional curricula. In July 1972 Western was authorized to grant Associate of Arts and Associate of Science degrees. These two-year degrees provide a terminal point for those students who have completed two years of general college work and who might wish to transfer to another institution or return later to complete a four-year degree.

Western Montana College (cont.)

ADMISSION REQUIREMENTS
(Telephone: 683-7143 or 683-7011, area code 406)

Resident: Graduates of any fully accredited high school who are legal residents of Montana are admitted to regular standing. The completion of a high school or preparatory course of four years is required for regular admission.

Non-Resident: Graduates of non-Montana high schools or academies which are fully accredited in those states by a regular accrediting agency will be admitted to regular standing provided they rank in the upper 50% of their high school graduating class or attain acceptable scores on a test establishing an equivalent level of competency. Scores on the American College Test (ACT) may be submitted for this purpose.

Admission by Examination: Applicants who are not graduates of an accredited high school may be admitted as regular students by successfully completing the General Education Development (GED) tests.

Early Admissions: A limited number of high school students who have completed their junior year may be granted early admission. To be eligible for consideration for early admission an applicant must present a transcript of his or her high school record indicating superior achievement and a letter from the high school principal recommending early admission.

Special Students: Applicants 18 years of age or over who cannot meet all the requirements for admission, and are not candidates for a degree may be considered for admission as special students without meeting the usual entrance requirements if they give satisfactory evidence that they are prepared to pursue successfully the special courses desired.

APPLICATION PROCEDURES

Applicants seeking admission to Western Montana College must file the following with the Office of Admissions:

Freshman Students: (1) Application for Admission Form (including $10 non-refundable application fee), should be sent to the Director of Admissions, Western Montana College, Dillon, Montana 59725. Admission forms may be obtained from Montana high school counselors, principals, or by writing to the Director of Admissions, Western Montana College. (2) An applicant should ask the high school principal to send a transcript to the Director of Admissions indicating date of graduation and class rank.

Western Montana College (cont.)

Transfer Students: (1) Application for Admission forms may be obtained by writing to the Director of Admissions, Western Montana College. (2) Applicants should request that an official transcript of record from each college or university previously attended be sent directly to the Director of Admissions, Western Montana College. No credit may be granted by the College until the transfer application is complete and the student is granted full admission.

LIVING ACCOMMODATIONS

Dormitory housing is available on campus for both men and women students. All out-of-town students with less than 45 credits are required to live in the residence halls insofar as space is available. Any other arrangements to live off campus must be made through the office of the Dean of Students.

Admission to the College does not include reservation in one of the residence halls. The room reservation may be completed by sending a letter of application and a $10 check or money order to the Business Office, Western Montana College, indicating whether the reservation is for the men's or women's housing facilities.

Married Student Housing: A limited number of on-campus apartments are available for college students. Address inquiries to the Business Office.

STUDENT COSTS

Fees, Montana Resident (average per quarter, 12 to 18 credits)	$153.50
Non-Resident Fee, in addition to regular fees. per credit (from 1 through 12 credits and over 18. Includes $2 per credit building fee)	25.00

LIVING EXPENSES

	Fall Quarter	Winter Quarter	Spring Quarter	Total School Year
Board and Room**	$344.40	$293.14	$305.45	$943.00

**Double Room (Single rooms, when available, $20.00 additional per quarter.)

Married students' accommodations in Western Apartments are $75.00 per month for a one-bedroom apartment and $85.00 for a two-bedroom apartment. All utilities and television cable connections are included in the above rental. Only a limited number of apartments are available, and reservations should be mailed early.

Western Montana College (cont.)

FINANCIAL AID
(Telephone: 683-7511, area code 406)

Federal Programs: Montana application for student financial aid is required along with the appropriate financial statement (the Parents' Confidential Statement of the College Scholarship Service; or the independent financial statement for those students fully and legally emancipated for at least 12 months).

Application deadline:	April 1
Notification to student:	Mid-summer
Qualifications:	Full-time student (at least 12 credits per quarter) seeking a degree and demonstrating financial need.

High School Honor Scholarships: Scholarships exempting students from the payment of the registration and incidental fees at any unit of the Montana University System during their freshman year are awarded to students of any Montana Accredited High School (public or private) by the Board of Regents. Forms for the nomination of students by high school principals may be obtained from the Commissioner of Higher Education, 1231 Eleventh Avenue, Helena, Montana 59601.

Western Montana College Booster Club: A number of $200 scholarships are awarded annually to incoming freshmen. Evidence of good moral character, high school grades, rank in class and ACT scores are considered. These scholarships are made available by contributions of businessmen and other friends of Western Montana College to encourage able young people to continue their education.

Advanced Honor Scholarships: Each unit of the Montana University System is authorized to award scholarships to students already in attendance. These scholarships exempt the holders from paying the registration and the incidental fees for the following year and are awarded on the basis of demonstrated scholarship, character and promise. Such scholarships awarded are limited at any unit to a number not to exceed six (6) percent of the net enrollment on November 1 of the applicable year and are to be used only within the unit awarding the scholarship.

In addition, eligible students are encouraged to apply for one of the many specific scholarships and loans awarded by Western Montana College. Information concerning these scholarships and loans may be obtained by writing the Director of Student Financial Aid at Western Montana College.

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CREDENTIAL REQUIREMENTS FACT SHEET

	ACT	ACT or SAT	Uniform Application	Housing Application	7th Semester Transcript	8th Semester Transcript	Students Applying for Financial Aid Complete the following: PCS	MAFA Application	Application Fee (not Refundable)
Carroll College		x	x		x	x	x[3]	x[4]	$10.00
College of Great Falls	x		x		x[2]	x	x	x[4,5]	$10.00
Dawson College	x		x			x	x	x	$ 5.00
Eastern Montana College		x	x			x	x	x	$10.00
Flathead Valley Community College			x			x	x	x	$10.00
Miles Community College	x		x			x	x	x	None
Montana College of Mineral Science & Technology	x		x			x	x	x	$10.00
Montana State University		x	x	x	x	x	x	x	$10.00
Northern Montana College	x		x			x	x	x	$10.00
Rocky Mountain College	x		x		x[2]	x	x	x	$15.00
University of Montana	x[1]		x			x	x	x	$10.00
Western Montana College		x	x			x	x	x	$10.00

(1) Oct. or Dec. for Scholarships
(2) 6th or 7th semester for early admission
(3) Requested by Feb. 15
(4) Requested by March 1
(5) Also submit a "CGF Budget Sheet" available from the CGF Financial Aid Office

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DEGREE OFFERINGS

The chart on the following pages indicates the Associate and/or Bachelor degrees in the various academic disciplines available at each of the colleges or universities in Montana. Due to the varying specialities of the twelve institutions of higher education in Montana, the academic fields indicated are not, in themselves, completely descriptive of the degree programs available. Thus, for a more detailed and informative description please consult the current college or university bulletin of your choice.

The abbreviations used in the chart represent the degrees as follows:

A - Associate Degree

B - Bachelor's Degree

C - Cooperative Degree Programs
(See college bulletin)

Advanced and professional degrees are available at a number of the institutions. If interested, consult the latest college or university bulletin.

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	Carroll College	College of Great Falls	Dawson College	Eastern Montana College	Flathead Valley Comm. College	Miles Community College	Montana Tech	Montana State University	Northern Montana College	Rocky Mountain Mountain College	University of Montana	Western Montana College
Accounting	AB	AB								ABC		
Agricultural Business			A					B	A			
Agricultural Production								B				
Agricultural Services									A			
Agricultural Science								B				
American Studies	B											
Animal Science			A									
Anthropology			A		A					AB	B	
Architecture								B				
Art		B		AB	A	A		B		AB	B	
Automotive Technology						A			A			
Biology	B	B	A	AB	A	A				AB	B	
Botany					A			B			B	
Business Administration-Commerce	B	AB	A	AB	A	A		B		ABC	B	
Business Machines										AC		
Business Management			A		A					A		
Chemistry	A	B	A	AB	A	A	B	B		AB	B	
Communication Sciences and Disorders											B	
Computer Science								B			B	
Cosmetology									A			
Criminal Justice	A	A										
Data Processing												
Dental Hygiene	AB											
Diesel Technology									A			
Drama	B		A		A	A				AB	B	
Earth Science								B				

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18/98

	Carroll College	College of Great Falls	Dawson College	Eastern Montana College	Flathead Valley Comm. College	Miles Community College	Montana Tech	Montana State University	Northern Montana College	Rocky Mountain College	University of Montana	Western Montana College
Economics	B	A			A			B		AB	B	
Education												
Early Childhood Education	B	A										
Elementary	B	B	A	AB	A	A		B	B	B	B	B
Rehabilitation Counseling				AB								
Special Education (Elementary)	B											
Education (Secondary)	B	B	A	B	A	A		B	B	B	B	B
Agricultural Education								B				
Art	B	B		AB	A			B		B	B	B
Biological Science	B	B	A	AB	A			B		B	B	B
Business Education		B	A	AB	A			B	B	B	B	B
Chemistry	B	B		AB	A			B		B	B	
Communication Skills	B										B	
Computer Science											B	
Counseling and Guidance		A								B		
Drama			A					B			B	
Economics		A									B	
Earth Science								B		B	B	
English	B	B	A	AB	A	A		B	B	B	B	B
Foreign Language	B	B	A		A			B				
French	B	B	A					B		B	B	
General Science (Area Science)	B			AB	A	A		B	B	B	B	B
Geography											B	
German	B	B		AB	A			B		B	B	
Health and Physical Education	B	AB	A	AB	A	A		B	B	B	B	B
History	B	B	A	AB	A	A		B	B	B	B	B

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	Carroll College	College of Great Falls	Dawson College	Eastern Montana College	Flathead Valley Comm. College	Miles Community College	Montana Tech	Montana State University	Northern Montana College	Rocky Mountain College	University of Montana	Western Montana College
Home Economics			A					B			B	
Italian											B	
Industrial Arts								B	B			B
Journalism			A		A						B	
Latin											B	
Mathematics	AB	AB	A	AB	A	A		B	B	B	B	B
Music Education		B		AB	A			B		B	B	B
Physical Science	B		A	AB	A	A		B		B		B
Physics			A	AB	A			B			B	
Psychology					A						B	
Russian											B	
Social Science	B	B	A	AB	A	A		B	B		B	B
Sociology	B	B	A		A						B	
Spanish	B	B		AB	A			B			B	
Special Education	B			AB								
Speech	B		A	AB	A			B		B	B	
Teacher Education												B
Theatre Arts	B			AB	A			B		B		
Education - Vo-Tech Teacher									B			
Auto Mechanics									B			
Drafting									B			
Electronics						A			B			
Trade Technology									B			
Engineering	C		A		A		A			C		
Agricultural	C							B				
Chemical	C							B				

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	Carroll College	College of Great Falls	Dawson College	Eastern Montana College	Flathead Valley Comm. College	Miles Community College	Montana Tech	Montana State University	Northern Montana College	Rocky Mountain College	University of Montana	Western Montana College
Civil	C							B				
Construction Engineering Technology	C							B	A			
Drafting Technology									A			
Electrical	C							B				
Electronics Engineering Technology	C					A		B	A			
Engineering Science	C						B	B				
Engineering Technician			A									
Environmental	C						B					
Geological	C						B					
Geophysical	C						B					
Industrial and Management	C							B				
Mechanical Engineering								B				
Mechanical Engineering Technology	C							B	A			
Metallurgical	C						B					
Mineral Dressing	C						B					
Mining	C						B					
Petroleum	C						B					
English	AB	B	A	AB	A	A	B	B	B	AB	B	B
Environmental Studies					A							
Farm and Ranch Management									A			
Fashion Merchandising										AC		
Film and Television Production								B				
Fish and Wildlife Management						A		B			B	
Forest Technology					A							
Forestry			A		A	A					B	

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	Carroll College	College of Great Falls	Dawson College	Eastern Montana College	Flathead Valley Comm. College	Miles Community College	Montana Tech	Montana State University	Northern Montana College	Rocky Mountain College	University of Montana	Western Montana College
French	B	B						B		B		
General Studies	B		A	A	A					AB		
Geography											B	
Geology					A					AB	B	
German		B		AB	A			B		P	B	
*Government					A			B				
Health and Physical Education		B	A		A	A		B		AB	B	
History	B	B	A	AB	A	A	B	B	B	AB	B	B
Home Economics			A					B			B	
Human Services Technology	A		A		A					A		
Humanities	B	B			A	A				AB		
Industrial Arts			A					B				
Interpersonal Communication											B	
Italian											B	
Journalism			A		A						B	
Latin	B										B	
Latin American Studies												
Land Surveying					A							
Law Enforcement	A	A	A									
Liberal Arts	B		A		A	A	A		A	AB	B	AB
Library Science						A						
Mathematics	AB	AB	A	AB	A	A	B	B		AB	B	
Medical Records Administration	AB											
Medical Technology	B	B								C	B	
Mental Health Technologist					A							
Metallurgy							B					

* "Government" and "Political Science" are used interchangeably to refer to the same field. See also Political Science on the following page.

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	Carroll College	College of Great Falls	Dawson College	Eastern Montana College	Flathead Valley Comm. College	Miles Community College	Montana Tech	Montana State University	Northern Montana College	Rocky Mountain College	University of Montana	Western Montana College
Microbiology								B			B	
Mineral Dressing							B					
Music		B		AB	A			B		AB	B	
Natural Sciences and Math.										AB		
Nursing	B		A			A		B	A			
Pharmacy											B	
Philosophy								B		AB	B	
Physical Science	B	B								AB		
Physical Therapy			A		A	A	A					
Physics										C	B	
*Political Science			A					B			B	
Pre-Medicine, Pre-Vet. Medicine	B	B	A		A	A					B	
Psychology	B	B	A		A	A		B			B	
Radio-TV	B		A	AB	A	A		B		AB	B	
Recreation											B	
Religious Studies		A	A								B	
Resource Conservation/Administration											B	
Russian											B	
Secretarial Science			A		A	A			A	AC		
Social Welfare/Work					A					B		
Sociology	AB				A							
Spanish	B	B	A		A	A		B		AB	B	
Speech Communication	B	B		AB	A			B			B	
Speech Pathology and Audiology	B		A	AB	A			B		AB	B	
Theatre Arts			A									
Theology and Religion	B		A					B				
Wildlife Biology or Management					A					AB	B	
Zoology					A			B				

* "Political Science" and "Government" are used interchangeably to refer to the same field. See also Government on the preceding page.

Glossary of Terms

ACADEMIC - Pertaining to college and university courses and aspects of faculty work and organization.

ACADEMIC SUBJECTS - Studies such as English, mathematics, foreign language, and history. Non-academic subjects include, among others, typewriting, band, manual arts, driver education.

ACCREDITED - Certified as fulfilling standards or requirements. Accreditation means that the constituent parts of a college or university are satisfactory and that its courses are recognized and accepted by other collegiate institutions.

ACTIVITY FEE (or Student Body Fee) - An amount of money collected from enrolled students to support cocurricular and extracurricular activities. The fee usually provides for admission to athletic events and other campus activities and for subscriptions to student publications.

ADMINISTRATION - Officers such as the president, deans, etc. who direct the affairs of a college or university.

ADMISSION - The acceptance by a college or university of an applicant as a student. Admission is usually based on an evaluation of a student's scholastic record, personal qualifications, test scores, and other indications of probable success in college.

ADVANCED PLACEMENT - The assignment of a college freshman to an advanced class on the basis of college-level work taken in high school and the successful completion of an examination in the subject. Advanced placement may be granted with or without credit hours.

ADVANCED STANDING - The status given a student who has taken work in another collegiate institution and has earned acceptable credit there, or who has earned college credit by taking an examination.

ADVISER - A member of the college faculty or staff who is appointed to assist students in both educational and personal plans.

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ASSISTANTSHIP - A part-time position held usually by an advanced student in a college or university. He or she assists in laboratory work, classroom work, or other types of instructional work.

AUDITOR (Listener) - One who attends classes without the obligation of doing the required work and without receiving credit.

BOARD AND ROOM - Meals and living accommodations, or the cost of providing them.

BREAKAGE FEE - Fee charged as a deposit against any breakage or loss in college equipment such as laboratory apparatus, dormitory rooms, etc.

CAMPUS - (1) The grounds of a college or university. (2) To "campus" means to restrict a student to the confines of the campus in punishment for some breach of regulations.

CATALOG - The official publication issued by a college or university giving detailed information about such aspects as admissions policy, faculty personnel, courses offered, fees, etc.

COCURRICULAR ACTIVITIES - Student activities which are closely related to courses of study, such as dramatic productions in relation to courses in drama; and distinguished from extracurricular activities, such as social functions which are not necessarily related to courses of study.

CO-ED - A woman college student.

CO-EDUCATIONAL COLLEGE - A college which admits both men and women.

COLLEGE - (1) An institution of higher education which gives instruction in liberal arts, or in professional fields, or in both. (2) A division of a university. (See University.)

COLLEGE SCHOLARSHIP SERVICE (CSS) - A sub-organization of the College Entrance Examination Board whose principal function is to collect and analyze information concerning family resources of students applying to colleges and universities for financial assistance. (See Parents' Confidential Statement.)

COMMUNITY COLLEGE - The designation given by the state legislature to the public junior colleges in these states. The community college generally is a comprehensive cultural center devoted to serving the needs of a particular community. It offers (1) two years of academic courses which are parallel to courses in four-year colleges and universities and transferable to these institutions; (2) vocational and technical courses designed to develop occupational competence and to prepare for immediate employment; (3) adult and community service courses and continuing education programs for persons who are not interested either in transferring to senior institutions or in taking technical training and for persons who want to continue their education on a part-time basis.

COMMUTER - A student from out of town who travels daily between his home and a college or university.

CORRESPONDENCE WORK - Directed study offered by some colleges and universities which can be completed by mail and for which a limited amount of college credit can be earned as "correspondence credit."

COUNSELOR - (often interchangeable with ADVISER) - On some campuses, a person who conducts specialized advisement programs in connection with testing and diagnosis, vocational guidance, religious interests, etc.

COURSE - A single subject of study taken for one term, quarter, or semester.

COURSE OF STUDY - The succession or combination of courses taken in a degree program.

CREDIT HOUR (SEMESTER HOUR, QUARTER HOUR, TERM HOUR) - A measurement of curricular work completed satisfactorily. Ordinarily one credit hour is given for one class attendance a week for the period of a semester, quarter, or term. However, in some courses, such as laboratory courses, two or three "clock hours" of attendance a week are required to earn one credit hour. A specified number of credit hours must be earned for a degree. Some colleges and universities operate on a "semester basis," that is, they divide the academic year into two parts exclusive of a summer

session. Other schools divide the academic year into three "quarters" or "terms," exclusive of a summer session. The former grant semester hours; the latter grant quarter or term hours. A quarter or term hour is two-thirds of a semester hour. For example, a student attending an institution using the semester plan who earns thirty semester hours during an academic year would have earned forty-five quarter hours at an institution operating on the quarter or term plan.

CURRICULUM (plural CURRICULA) - The complete list of courses offered by a college or university. Also, the series of courses required for a specific degree.

DEAN - A university or college administrative officer who has supervisory authority over divisions or functions of an institution, such as a dean of the faculty, a dean of the college of arts and sciences, a dean of men.

DEGREE - An academic title awarded by colleges and universities to signify completion of a course of study. Honorary degrees are conferred by some collegiate institutions to recognize outstanding achievement.

DEPARTMENT - An administrative division within a college or university organized to offer classes in a particular field, such as the departments of history, music, physics, etc.

DIRECTOR OF ADMISSIONS - An administrative officer of a college or university who applies the admissions policies and supervises the admissions procedures of his institution.

DIVISION - In some institutions, an organization of departments or subject matter fields, such as a division of social sciences.

DORMITORY - (See RESIDENCE HALL)

EARLY ADMISSION - Admission granted to a college or university before the student has graduated from high school.

EARLY DECISION - Action by some colleges and universities upon applications for admission made upon the completion of the student's junior year of high school and upon his assurance that if he is accepted he will apply to no other institution.

ELECTIVE - A subject or course which is open to choice; that is, a subject which is optional and not required.

ENDOWMENT - Money given to collegiate institutions and invested as permanent funds for their support. Most independent and some public institutions have endowment funds, the income from which provides part of their operational expenses.

ENTRANCE EXAMINATIONS - Achievement, aptitude, or interest tests given students as a part of admissions procedures and used as a basis for admission.

EXTENSION COURSES - Collegiate courses offered to students who are unable to attend daytime classes as regular students in residence. Extension service is provided through evening classes and/or correspondence study. Many such courses carry credit toward graduation. (See also CORRESPONDENCE WORK)

EXTRACURRICULAR ACTIVITIES - Student activities which are not associated with classroom work; for example, social events, student elections. (See COCURRICULAR ACTIVITIES)

FACULTY - The personnel who compose the teaching staff, and in some cases the administrative staff, of a college or university.

FAMILY FINANCIAL STATEMENT - The form used by the American College Testing Program to assemble and analyze financial information from parents or guardians of applicants for financial aid. The form is available from school counselors and is required by many colleges and universities of their financial aid applicants.

FEES - Special charges made by a college or university as distinguished from tuition charges. Student body or activity fees support cocurricular and extracurricular services and activities, usually cover such items as admission to athletic events, subscriptions to student publications, medical service, etc. Other fees may be charged for incidental expenses, registration, and/or private music lessons, locker fees, laboratory science deposits, auto registration, etc.

FELLOWSHIP - A fund which provides assistance to an advanced student for the purpose of continued study or research, often entailing teaching or clerical duties.

FINAL EXAMINATION - The test given at the end of the quarter or semester, usually covering the work of the entire course.

FINANCIAL AIDS - Scholarships, loans, grants-in-aid, and jobs. In many institutions, under a recently developed "package" concept, all applications for such aid are dealt with by one office which determines the type and amount of aid or combination (package) of aids appropriate for each applicant.

FORENSICS - Activities in the speech arts, including debate, oratory, extempore speaking, after-dinner speaking, impromptu speaking, and discussion.

FRATERNITY - A group of students organized in a club of either local or national scope for social reasons (social fraternity), professional reasons (professional fraternity) or for reasons of outstanding achievement in scholarship, musical performance, etc. (honorary fraternity). Fraternities usually are designated by Greek letters. In the general sense, "fraternity" is applied to both men's and women's groups; specifically, "fraternity" designates men's groups and "sorority" designates women's groups.

GENERAL EDUCATION - Education encompassing a broad knowledge of the principal fields of study considered necessary for intelligent citizenship and for basic understanding of the fine arts, natural sciences, and social sciences.

GRADE POINT - A numerical value given a grade, conventionally as follows: for each high school credit or college credit hour completed at a grade of A, 4 grade points are assigned; for B, 3 points; for C, 2 points; for D, 1 point; for F, no points.

GRADE POINT AVERAGE (GPA) - The numerical average computed by dividing total grade points (see GRADE POINT) by total credit hours attempted within a quarter or semester. For example:

Credit Hours Attempted	Grade	Grade Points	
3	A	12	
3	B	9	
3	C	6	
3	D	3	
3	F	0	
15		30	= 2.0 GPA

A cumulative grade point average is the total grade points on a student's record divided by the total hours he has attempted. A grade point deficiency is a lack of sufficient grade points to meet minimum scholastic requirements.

GRADUATE - A student who has received a college degree. A "graduate student" is one who is pursuing advanced work beyond that of the bachelor's degree. A "graduate school" is a division of a college or university offering work beyond that of the bachelor's degree.

GRADUATION REQUIREMENTS - Specific requirements which a student must meet to qualify for graduation. These include specified total credit hours, required courses, credit hours in specific fields, minimum grade averages, etc.

"GREEK" - Campus slang referring to a member of a social, Greek-letter fraternity or sorority.

HONORS PROGRAMS - Special academic programs for gifted students which offer more challenging education opportunities than do regular programs. These programs vary widely from institution to institution.

HOURS - (See CREDIT HOURS)

INCOMPLETE - A grade indicating that a student's work in a course is not complete, usually allowed because of conditions beyond the student's control.

INDEPENDENT - A campus term referring to a student who is not affiliated with a social fraternity or sorority. On campuses where fraternities and sororities are established,"Independents" often organize as social groups.

INFIRMARY (also clinic, dispensary, etc.) - The campus health center providing care for students who are ill.

INSTITUTE - A school or division of a university, sometimes of a college, for research and advanced study, often in a particular field. An institute staff usually is composed of faculty members from related departments.

INTERCOLLEGIATE - Referring to athletic or other relations between the teams or other representatives of different collegiate institutions.

INTERFRATERNITY COUNCIL - Representatives of social fraternities who serve to coordinate and regulate common activities.

INTERIM TERM - Generally an abbreviated term, such as the month of January, between fall and spring terms. The 1 in the 4-1-4 academic calendar. Student usually enrolls for only one course and many times this is an independent study project.

INTERNSHIP - A period of apprenticeship during which a student works off campus under supervision in a business, hospital, a social service agency, laboratory, a factory, school, or a government agency,learning to put his classroom knowledge to practical application. Internships have long existed in the study of medicine; in recent years they have been developed in other fields.

INTRAMURAL - Referring to activities in which participation is limited to teams or individuals within the student body of a college or university. For example, an intramural athletics program is comprised of athletic contests between class teams, fraternity teams, or sorority teams, and the like.

JUNIOR COLLEGE - A college which offers two years of academic work beyond high school, credit for which is transferable to four-year colleges and universities. Some junior colleges also offer extensive programs in vocational fields which enable students to acquire vocational and technical skills which lead directly into employment. (See COMMUNITY COLLEGE)

LABORATORY COURSE - A course in which a student participates in experimental work supplementing lectures and classroom work.

LABORATORY FEE - A fee charged in laboratory courses to cover materials used, and sometimes to cover any damage to apparatus.

LIBERAL ARTS - College studies comprising the arts, natural sciences, social sciences, and humanities, as distinguished from such applied studies as pharmacy, engineering, agriculture, etc.

LIBERAL ARTS COLLEGE - A college which emphasizes liberal arts studies in its curriculum.

LOWER DIVISION - The freshman and sophmore classes of a college or university. Also, courses taught for these students.

MAJOR - The subject or field of study selected by a student in which he concentrates in college.

MATRICULATE - To enroll for the first time in a college or university.

MID-SEMESTER (MID-TERM, MID-QUARTER) - The middle point in a semster, term, or quarter. Mid-semester reports on academic work often are issued at this time. (Also mid-term or mid-quarter reports.)

MINOR - The subject or field of study which is second in interest and concentration to the major study. "Minors" are required in some colleges and universities, but are not formally defined in others.

NATIONAL DEFENSE EDUCATION ACT (NDEA) - An act of the Federal government providing, among many services, loan funds for college students.

NONRESIDENT STUDENT (See Resident Student)

ORIENTATION WEEK - A period set aside at the beginning of the college year during which a program is conducted to assist new students in becoming adjusted to the college environment before they start classes. The program may include registration, testing, conferences and meetings, and social events.

PARENTS' CONFIDENTIAL STATEMENT - The form used by the College Scholarship Service in assembling and analyzing financial information from parents or guardians of applicants for financial aid. This form, available from school counselors, is required by many colleges and universities of their financial aid applicants. (See COLLEGE SCHOLARSHIP SERVICE)

PART-TIME STUDENT - A student who is registered for fewer hours than those required for regular student status. (See college catalogs for specific definitions)

PLACEMENT SERVICE - A college or university office which assists students and graduates to secure employment.

PLACEMENT TESTS - Tests which indicate a student's aptitude or achievement and which are used to classify the student in college courses and to provide a basis for counseling.

PREREQUISITE - A requirement for registration in a particular course. For example, a beginning course in psychology may be a "prerequisite" to an advanced course.

PRESCRIBED CURRICULUM - A program of studies comprised almost entirely of required courses and allowing a minimum number of elective courses.

PROBATION - A status imposed upon a student because of low grades or improper conduct, usually with specific conditions which must be met within a given period.

PROFESSOR - The highest academic rank in the teaching staff of a college or university. Other ranks are associate professor, assistant professor, and instructor.

QUARTER HOUR - (See CREDIT HOUR)

QUARTER (or TERM) SYSTEM - The organization of the college year into four periods of approximately twelve weeks each. A regular academic year includes the fall, winter, and spring quarters. The fourth, or summer quarter is optional. (See SEMESTER)

QUIZ - A short test, announced or unannounced. Sometimes the recitation section of a lecture course.

REGISTRAR - The administrative officer of a college or university who keeps the academic records, and who in many institutions has additional administrative duties.

REGISTRATION - The process of official enrollment in a college or university. Registration is usually required at the beginning of each quarter or semester, and includes the process of selecting courses of study for that period, the payment of fees, placement tests, physical examinations, etc.

REMEDIAL CLASS - A corrective course. For example, students discovered to be deficient in reading ability may be assigned to a course in remedial reading.

REQUIRED COURSE - One that must be taken in order to fulfill the requirements of a particular program of study.

RESERVE BOOK - Library books which are required reading in particular courses but which are limited in number and therefore set aside and made available to individual students for two or three hours at a time.

RESIDENCE HALLS - A residence where students are housed by a college or university. (Older term: "dormitory.")

RESIDENT STUDENT - (1) A student living away from home, usually or or near the campus. (2) A student who because of his legal residence within the State is not subject to special non-resident fees frequently charged by public State-supported colleges and universities. (2) A student enrolled in regular daytime classes as distinguished from a student enrolled in extension or correspondence study.

ROTC - Abbreviation for campus units of Reserve Officers' Training Corps of the United States Air Force, Army, Marine Corps, or Navy.

RUSHEE - One who declares an interest in joining a fraternity or sorority.

RUSHING - An activity conducted by college social fraternities and sororities in which they entertain students who are prospective pledges. Usually a definite rushing period is established at the beginning of each college session under the supervision of the Interfraternity Council and Panhellenic Council. During this rushing period organized social groups and rushees evaluate one another. When a student accepts an invitation to join he becomes a "pledge". After a period of pledgeship to a fraternity or sorority, the student may be initiated if he chooses to become a member and if he has met the qualifications of the social group.

SCHEDULE - (1) A published announcement showing all the classes offered during a college or university session. (2) The program of studies a student takes in college. (3) The official registration card a student carries showing the day, time and place each of his classes meets.

SCHOLARSHIP - A sum of money awarded by a college, university, or other organization to a student in recognition of outstanding achievement in his scholastic record or other performance, and, in most cases, demonstrated need. (See FINANCIAL AIDS).

SCHOOL - In colleges and universities a term used to designate a sub-division of the institution. Within a university there are commonly two types of "schools". One is an independent unit,

such as a school of law or a school of medicine, which offers professional training and which usually includes several departments of study. The second type of "school" is similar to a department within a college; for example, a school of home economics and a department of mathematics may both be divisions within a college of arts and sciences.

SEMESTER HOUR - (See CREDIT HOUR)

SEMESTER SYSTEM - The organization of the college year into two periods of approximately eighteen weeks each. A regular academic year includes the fall and spring semesters. There also may be an optional summer session. (See QUARTER SYSTEM)

SEMINAR - A small class composed of advanced students.

SORORITY - An organization most often with a Greek-letter name, exclusively for women. (See FRATERNITY)

SPECIAL STUDENT - (1) A student who is not carrying a sufficient number of credit hours to be classified as a regular student. (2) A student who is unable to meet the admission or scholastic requirements for regular standing. (3) A student beyond the usual college age, who is taking selected courses but who is not a candidate for a degree.

STUDENT BODY FEE - (See ACTIVITY FEE)

SUSPEND (also DROP, EXPEL) - To require a student to leave college or university with or without privilege of reinstatement as a disciplinary measure. A student is usually "dropped" for low scholarship, but "suspended" or "expelled" for serious infraction of regulations.

TECHNOLOGICAL SUBJECTS - Studies which pertain to the applied sciences and which provide direct preparation for vocational pursuits, for example, engineering, food technology, technology of fisheries, and animal science.

TERM HOUR - (See CREDIT HOUR)

TERM PAPER - A written report, usually requiring use of the library or original investigation, and assigned for completion at the end of the term.

TERM SYSTEM - (See QUARTER SYSTEM)

TERMINAL COURSES - Courses specifically arranged for students who expect to enter business or industry immediately after completing one or two years of college. Terminal courses, frequently offered by junior colleges, generally do not carry credits which are transferable to senior institutions.

THESIS - An extended paper based on independent study for research, generally required of a candidate for a degree, most often the master's or doctor's degree.

TRANSCRIPT - An official copy of a student's academic record, showing courses completed, grades and credit earned, and other data concerning the student.

TRANSFER PROGRAM BULLETINS - Separate publications pertaining to transfer programs published by some four-year colleges and universities for students who plan to transfer to those institutions from community and junior colleges.

TRANSFER STUDENT - A student who enrolls in a college or university with advanced standing after attending another collegiate institution. (See ADVANCED STANDING)

TUITION - A fixed amount charged each student by a college or university for academic instruction, as distinguished from fees. (See FEES) State colleges and universities in Montana charge fees, but no tuition.

UNDERGRADUATE - A college or university student who has not received a degree.

UNIT - A measurement of high school work representing two semesters or one full year of work in a single subject. A specified number of units, and in some cases specific units, are required for admission to colleges and universities.

UNIVERSITY - An institution of higher education composed of two or more "schools" or "colleges."

UPPERCLASSMEN - In a four-year college, the members of junior and senior classes; in some colleges, also sophomores.

UPPER DIVISION - The junior and senior classes of a four-year college or university. Also, courses taught for these students.

VARSITY - Referring to teams, sports, activities, or individuals representing the entire college or university, usually in competitive intercollegiate events.

WORK-STUDY PROGRAM - An Act of the federal government providing, among many benefits, work opportunities for college students who have considerable financial need.